



Comhpháirtíocht Leader Waterford Leader
Phort Láirge Partnership

Decision of Evaluation Committee

Project Code:	31LDRWAT103906
Project Name:	Request for tenders for provision of community training services to Waterford Leader Partnership
Promoters Name:	Waterford Leader Partnership CLG
Address:	Presentation Centre, Mitchell St, Dungarvan, Co. Waterford
Description:	Waterford Leader Partnership is running community capacity building training targeted at existing community groups in County Waterford, to assist them in strategy development and implementing village/community of place plans.
Theme:	Revitalisation of local villages through the development of Human Capital and capital investment
Sub-theme:	Rural Towns
Link to LDS	LO3/SA3.5

Total Project Costs	€6112		
Eligible Project Costs	€6112		
Funding sought by promoter:	€6112		
Funding recommended by Evaluation Committee:	A maximum of €6,000.00 or 100 % of eligible expenditure, whichever is the lesser. (The total budget available for that SA was €6,000.00)		
Details of private funding:	Some contribution in kind		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	Training support to village groups in strategy development and implementing village plans - focus on rejuvenation of existing groups		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 100 %
	Training	€4,800	€4,800
	Room hire	€1,312	€1,312
	Total Funding	€6112	€6000 (max budget in SA)
Was an assessment completed?: Date: <u>14th Sept '17</u>	Yes		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	eTendering has been carried out and the MEAT process used to score tenders. In the case of room hire, only one hotel in Dungarvan which acts a mid point in the county has conference facilities to host group events i.e. training, therefore only one quotation for same is available		
Where the procurement process resulted in less than 3 quotes, the EC	Not applicable		

must show the additional steps taken to ensure the reasonableness of costs:	
Innovative Element of the project:	The project is innovative in that the training proposed will encourage community groups across geographical areas to think and work together in developing village/community of place plans
Consideration of Deadweight:	Waterford Leader Programme is a company limited by guarantee and contracted to run the Leader Programme for WC&CC. Part of the programme remit is to be able to deliver inhouse projects with a specific objective in mind. Training benefits from 100% grant support
Consideration of Displacement:	The project will not displace any other existing support as the target group is too specific and the requirement for the project only proven as a result of the consultation of the Local Development Strategy (LDS) and experience of the last Leader programmes
Economic justification for project:	The project will support both hard to reach communities as per the Local Development Strategy who did not avail of previous support as well as strengthening existing communities groups and instilling more strategic thinking for sustainable development
Average Score for Project:	84/100
% level of aid & ceiling:	A maximum of €6,000.00 or 100 % of eligible expenditure, whichever is the lesser. (The total budget available for that SA was €6,000.00)
E. C. Executive Summary/Rationale for Funding	The Evaluation Committee agreed to recommend funding this project for the following reasons:- 1. The project fits the Co Waterford Local Community Development Plan Local Objective 3 / Strategic Action 3.5 2. The promoters have the experience and capability to deliver the project successfully. 3. The project scored 84/100 4. The Evaluation Committee agreed that funding this project is a good use of Rural Development funds as it will provide training to local communities for sustainable development.

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
0	0	€0	N/A an inhouse project

Confirmation that agencies / communities are supportive of the proposed project.	Date of Confirmation	Signed By
Waterford & City County Council	26 April '17	Don Tuohy

Detail of Discussion: The following were the main points raised in the discussion of the project:- - Ms Claire Connors WLP Project Officer advised that the project was approved previously but that a revised Project Assessment Report has now been circulated as there is a revised quote from the Park Hotel and the project has also been moved to subtheme 3.5. The training was put out to tender & the tender has already been selected. - The Evaluation Committee asked how many are expected to attend the course & if it's being run by an external
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person?

- Claire Connors advised that they expect 8-10 villages to send approx. 2 representatives to the course. The training was tendered out & awarded to an external provider.
- The Evaluation Committee commented that there's a nice facility available for training in the Fusion Centre. They asked if refreshments were provided and queried the calculation provided for room hire & refreshments of €286*7weeks=€1312 which was included on the project assessment.
- Claire Connors confirmed that light refreshments were being provided & that the total amount of €1,312 was correct for the quote room hire, but the daily rate had been calculated incorrectly.
- The Evaluation Committee asked if there's a deadline to start the training?
- Jimmy Taaffe advised that it is starting in January & due to finish in March 2018.

Amount Recommended: €6000

100% of Eligible Project Funding: €6000

Signed: _____

Signed: _____

Chairperson of Evaluation Committee

Committee Member

Date: _____

Date: _____

Issues / Queries raised by Evaluation Committee	Project Officers Response

Signed: __ Claire Connors _____

Dated: __ 25th Oct '17 _____

WLP Project Officer