Minutes of the Waterford LAG Meeting:
Thursday February 22nd 2018 in the Council Chamber, Civic Offices, Dungarvan at 11.00 a.m.

Present: Non Public Sector: Public Sector

1 Senan Cooke	PPN / Community &Voluntary	1. Liam Daly	Reg Manager DSP
2 Gabriel Foley	PPN / Environment	2 Councillor Eamon Quinlan	Elected representative
3 Gerald Hurley	CEO Waterford City Chamber	3. Derval Howley	Head of Wellbeing HSE
4 Niall O'Brien	PPN / Community & Voluntary	4. Michael Walsh	CE, WC&CC
5 Joe Stokes	CEO – Waterford Area Partnership	5. Vincent Daly	Interim Mgr Tusla
6. Jenny Beresford	CEO Dungarvan &West Waterford Chamber		
7. Heather Kiely	PPN / Social Inclusion		
8 Jimmy Taaffe	CEO – WLP CLG		
Apologies:		**Apologies:**	
1. Catherine Quinlan	ICMSA	1 Kevin Lewis	CEO WWETB
2 Maggie Flanagan	PPN / Community &Voluntary	2. Richie Walsh	Head of LEO
		3. Chair Councillor Pat Nugent	Elected representative
		4. Councillor Tom Cronin	Elected representative

Staff Present: Don Tuohy, Chief Officer to the LCDC, Kevin Moynihan S.O, I. Grimes D.o.S., J. Codd, A.S.O.

1.Total current Membership	19
2.Total attendees	13
4. Quorum % required (50%)	achieved
5. Non-public / public sector attendees	8 non-public 62% : 5 public 38%

1. **Election of temporary Chairperson**
   Due to Chair and Vice Chair being unavailable for the meeting, Chief Officer, D. Tuohy put forward Liam Daly to act as Chair

   Proposed: M. Walsh Seconded: J. Beresford

2. **Confirmation of Quorum:** Having reviewed the attendance record, D. Tuohy Chief Officer confirmed that a quorum was achieved. The Chair, Liam Daly declared the meeting could commence. Having considered the % of non-public and public sector attendees present, D. Tuohy confirmed the representational balance present enabled valid decision making. He advised that this balance would be reviewed following any absence of members during the course of the meeting including conflict of interest declarations**.**

3. **Apologies** as detailed above were noted by the Committee

4. **Confirmation of Minutes of LAG Meeting held on January 26th 2018.**

   Proposed: J. Beresford Seconded: N. O'Brien

   Approved

5. **Matters arising:**

   None

6. **Conflict of Interest**

   D. Tuohy reminded the members of their responsibility to excuse themselves from the meeting where potential conflict of interest may arise.

7. **Circular 02/2018 – Revised Procurement Guidelines**

   Chief Officer, D. Tuohy, noted that this was an administrative circular reviewing procurement requirements and focussed specifically on the obligation on the LAG to satisfy itself regarding the reasonableness of proposed project costs.

8. **EOI - Update from J. Taaffe WLP:**

   a) (February 12th- 23rd) Call for Halls, Youth & Food

J. Taaffe noted that the call meetings in Dungarvan and Tramore were well attended. He stated that the Halls category would be over-subscribed, that the Youth category had few EoIss and that the Food category currently had no EoIs received yet.

b)) Update on applications following November call

J. Taaffe noted that 12 applications had been received arising from the November call. The Chair reiterated the importance of achieving a quorum at each meeting with these applications to be considered over the coming months.

9. Rural Development Programme - Projects

(i) Tallow Community Hall reallocation of funding
J. Taaffe requested permission from the members to allow the reallocation of €5,000 from fit out cost to build cost. Overall cost of project identical however, build cost more than anticipated.

Proposed: E. Quinlan Seconded: J. Stokes

(ii) Update on visit on 12th March – Northern LAGs
J. Taaffe updated the members on visit by groups to Northern Ireland where several projects were visited. Return visit taking place on March 12th and 13th. LCDC members welcome to attend also with D. Tuohy to forward names of interested parties to J. Taaffe.

(iii) Update on LAG payments to project promoters
All projects approved in 2017 to be fully paid to promoters by April/May 2018 with funding in the region of €1.2/€1.3m. The 2018 allocation will be in the region of €2m.

10. Leader Cooperation Programme – update on activity from Joe Greene

This report was noted by the members.

11. Annual Progress Report 2017 – Implementation Plan 2018

Report will be sent to the Department by February 23rd containing 2017 outturn and 2018 priorities/proposals.

12. Correspondence

(1) Communication from Minister Ring regarding various 2018 funding schemes was noted.

13. A.O.B.

M. Walsh informed the members that he had met with the two groups in Ballysaggart and will be meeting them again within the next 4/5 weeks.

14. Details of next meeting.

Date and Time: Thursday April 12th, City Hall, Waterford at 11.00a.m.

Meeting Closed

A/Chairperson: Chief Officer to the LAG

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Liam Daly **Date** **Don Tuohy** **Date**