LCDC
Coiste um Fhorbairt Pobail Áitiúil Phort Láirge
Waterford Local Community Development Committee

Minutes of the Waterford LAG Meeting:
Thursday April 12th 2018 in the Council Chamber, Civic Offices, Dungarvan at 11.00 a.m.

Present: Non Public Sector: Public Sector

1. Senan Cooke	PPN / Community &Voluntary	1. Cllr. Tom Cronin	Elected representative
2. Gabriel Foley	PPN / Environment	2. Cllr. Eamon Quinlan	Elected representative
3. Gerald Hurley	CEO Waterford City Chamber	3. Derval Howley	Head of Wellbeing HSE
4. Joe Stokes	CEO – Waterford Area Partnership	4. Michael Walsh	CE, WC&CC
5. Jenny Beresford	CEO Dungarvan &West Waterford Chamber	5. Richie Walsh	Head of LEO
6. Catherine Quinlan	I.C.M.S.A	6. Cllr. P. Nugent Chair	Mayor Public Rep
7. Jimmy Taaffe	CEO – WLP CLG		
Apologies:		**Apologies:**	
1 Niall O'Brien	PPN / Community & Voluntary	1 Kevin Lewis	CEO WWETB
2 Maggie Flanagan	PPN / Community &Voluntary	2. Liam Daly	Reg. Mgr. Dept Social Protection
3. Heather Kiely	PPN/Community & Voluntary	3. Vincent Daly	Mgr. Tusla

Staff Present: Don Tuohy, I. Grimes D.o.S., Chief Officer to the LCDC, E. Hickey S.O. , J. Codd, A.S.O.

1.Total current Membership	19
2.Total attendees	13
4. Quorum % required (50%)	achieved
5. Non-public / public sector attendees	7 non-public 54 % : 6 public 46%

Chair, Cllr. P. Nugent and Mr. D. Tuohy Chief Officer welcomed Catherine Quinlan I.C.M.S.A representative to her first meeting. Following introductions Ms. Quinlan was advised of the support available from the LAG and the office of the Chief Officer.

Confirmation of Quorum: Having reviewed the attendance record, D. Tuohy Chief Officer confirmed that a quorum was achieved. The Chair, Cllr. P. Nugent declared the meeting could commence. Having considered the ratio of non-public and public sector attendees present, D. Tuohy confirmed the representational balance present enabled valid decision making.

1. **Apologies** as detailed above were noted by the Committee

2. Confirmation of Minutes of LAG Meeting held on February 22nd 2018.

Proposed: Cllr E. Quinlan Seconded: J. Beresford

Approved

3. Matters arising:

None

4. Conflict of Interest

D. Tuohy explained in detail the provision pertaining to conflict of interest. Ms. Quinlan confirmed she understood the provisions outlined and the conflict of interest register documents were returned. J. Taaffe declared an interest in Agenda Items 8(a),(b) and Item 10. D. Tuohy confirmed that 1 public sector member would need to absent themselves from participation in under same Agenda items in order to maintain the ratio of public non-public members voting. Derval Howley volunteered to abstain for the relevant items indicated above. It was agreed that Items 8 and 10 would be considered consecutively

5. Circular.

It was confirmed that no further circulars had been received since the last update

6. EOI - Update from J. Taaffe WLP:

(April 9th – 20th 2018) Call for LO 1 Rural Tourism and LO 2 Enterprise Development

J. Taaffe noted that the current open call would close on Friday 20th and the details would be circulated to the members in advance of the next meeting.

7. Financials

Point of note: Mr. J. Taaffe CEO, WLP (non-public sector) left the meeting for members' consideration of Item 8 and 10. Ms. D. Howley (private sector) left the meeting as agreed.

(a) Members' approval to discharge the following amount (detailed in the schedule circulated in advance) to Waterford LEADER Partnership for the administration payment was requested:-

(i) €93,864.16 for period 01.02.2018 to 30.04.2018
(ii) €93,864.16 for period 01.05.2018 to 31.07.2018

Proposed: J. Stokes Seconded: E. Quinlan

APPROVED

(b) D. Tuohy confirmed that in the interests of full financial transparency pertaining to the RDP, the administration returns, income, expenditure and bank reconciliations figures for the period July to December 2017 had been circulated to the members for noting

Proposed: S. Cooke   Seconded E. Quinlan

APPROVED

10 D. Tuohy referred to the provisions of Section 6.8 of the S.L.A. as approved by the LCDC / LAG at the meeting held on 6th July 2017. He recommended that the 2% for Article 48 checks ring fenced for the FP until Q4 2017 therein continue to be set aside until further notice is received on the matter from the Department.

Proposed: G. Foley   Seconded: J. Beresford
APPROVED

J. Taaffe CEO and D. Howley rejoined the meeting.

9 **Rural Development Programme - Projects – update from J. Taaffe CEO**

(i) J. Taaffe advised that 13no. projects will be placed before the Evaluation Committee for their consideration at their next meeting. 11no. projects, with a total value of approximately €700,000 will be placed before the LAG for review and approval at the May meeting. He advised the anticipated committed spend by year end is estimated at €1.9-€2m which is similar to 2017.

(ii) Project Ref: 31LDRWAT103906 Request for tender for provision of community training services to Waterford Leader Partnership.
J. Taaffe requested approval for the change of venue from the Park Hotel at a cost of €1,321 to the Cappoquin Community Centre at a cost of €280.00 and for the difference of €1,041 to be used to support some additional facilitation support to finalise the strategic plan. The report signed by Project Officer C. Connors detailing same was circulated to the members for consideration.

Proposed: J. Beresford   Seconded: Joe Stokes
APPROVED

(iii) Project Ref: 31LDRWAT105444
J. Taaffe requested approval of the members to the costing revision and reallocation of funds for Tallow Community Centre Phase 3 as provided for under Section 8.3 of the Programme Operating Rules.

Proposed: Cllr. T. Cronin   Seconded: J. Stokes
APPROVED

10 **Correspondence.**

No correspondence was received for circulation

11 **A.O.B.**

-The importance of maintaining a quorum and members attendance at the next meeting was stressed particularly in light of the number of projects for approval. An indication of availability on 10th May 2018 was sought and noted. It was agreed that meeting requests through MS Outlook would be issued. Ivan Grimes, Director of Services, suggested that the persistent issue and consequences in achieving a quorum be brought to the attention of the Department.

- D. Tuohy confirmed that the appeal for Project No. 31LDRWAT103880 Ballysaggart GAA Hall Development had concluded and the Department Inspector's report would be circulated to the members following receipt.

- At the request of S. Cooke it was agreed that J. Doyle I.T. department WCCC would make a presentation to the LCDC regarding broadband availability.

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Details of next meeting.

Date and Time: Thursday May 10th, City Hall, Waterford at 11.00a.m.

Meeting Closed

Signed:

Chairperson: Chief Officer to the LAG

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Date **Date**