



Neidin,
Rathkeevan,
Clonmel,
Co. Tipperary.
28th April 2018.

Project Officer,
Waterford Leader Partnership,
The Presentation Building,
Mitchel St.,
Dungarvan,
Co. Waterford.

Re: **Request for approval to reallocate funds.**

Ref Project Number 31LDWAT105282

Dear Claire,

Further to our recent discussion, I wish to formally request approval to reallocate the following funds granted in the Letter of Offer on 27th November 2017.

Item D, Entonox Kit, supplier SP Services, costs including VAT € 1242.

Reason for reallocation:

1. Following technical training on medical gas safety from BOC (the main Entonox supplier in Ireland) we have become aware of the limited working life (5 years) of the PIN Index regulators which we had planned to purchase with these funds.
2. At the end of the expiry of the working life, the regulators must be re-certified (every 2 years) to remain in service, however this is an expensive process.
3. We have decided to rent our medical gas kits from BOC & hence have no reason to purchase these new regulators.

We wish to seek the approval of the LCDC to reallocate the funds originally approved for Item D, Entonox Kit to the purchase additional items of Items A (Technical Rescue PPE) & C (Lighting) to a value of € 1240. Items A & C were part of the original application and are covered by the Letter of Offer.

A breakdown of the specific items, quantities & costs is provided in the table below.

EQUIPMENT	Description	Units	Selected supplier	Cost excl VAT	Cost incl VAT
A - Technical Rescue PPE	Harness, helmet & gloves	4 of each	ISRT	€ 651	€ 800
C - Lighting	Headtorch & hand torch	4 of each	Ledco	€ 358	€ 440
Equipment Total				€ 1,008	€ 1,240
WLP, 75%					€ 930
SEMRA, 25%					€ 310



I would be grateful if you could confirm your approval of our request for the reallocation of these funds.

Once we receive your approval to reallocate these funds we can proceed to purchase the additional item and include them in the claim.

Kind regards

Roy Johnston
Equipment Coordinator,
semrachair@gmail.com
087 2385389