Minutes of the Waterford LAG Meeting:
Thursday 12th July 2018 in the Council Chamber, Civic Offices, Dungarvan at 11.00 a.m.

Present: Non Public Sector: Public Sector

1. Senan Cooke	PPN / Community &Voluntary	1. Cllr. P. Nugent Chair	ayor Public Rep
2. Gabriel Foley	PPN / Environment	2. Cllr. T. Cronin	Elected representative
3. Niall O'Brien	PPN / Community & Voluntary	3. Michael Walsh	Chief Exec WCCC
4. Joe Stokes	CEO – Waterford Area Partnership	4. Vincent Daly	Mgr. Tusla
5. Catherine Quinlan	I.C.M.S.A	5. Liam Daly	Reg. Mgr. Dept Social Protection
6. Heather Kiely	PPN/Community & Voluntary	6. Richie Walsh	Head of LEO
7. Maggie Flanagan	PPN / Community &Voluntary	7. Cllr. Eamon Quinlan	Elected representative
8. Gerald Hurley	CEO Waterford Chamber		
9. Jimmy Taaffe	CEO –WLP CLG		
Apologies:		**Apologies:**	
1. Jenny Beresford	CEO Dungarvan &West Waterford Chamber	1. Derval Howley	Head of Wellbeing HSE
		2. Kevin Lewis	CEO WWETB

Staff Present: D. Tuohy Chief Officer, Ivan Grimes Director of Services, E. Hickey S.O., J. Codd, ASO
Apologies: As detailed above

1.Total current Membership	19
2.Total attendees	16
3. Quorum % required (50%)	Achieved – 84%
4. non-public/public ratio attendees % ratio non-public/public attendees	9 non-public : 7 public 56% non-public: 44% public

1. **Confirmation of Quorum:** Having reviewed the attendance record, D. Tuohy Chief Officer confirmed that a quorum was achieved. The Chair, Cllr. P. Nugent declared the meeting could commence. Having considered the ratio of non-public and public sector attendees present, the Chair also confirmed the representational balance present enabled valid decision making.

To assist in assessing the impact of conflict of interest declarations having regard to maintaining both a quorum and representational balance for valid decision making, D. Tuohy requested Members to indicate a Conflict of Interest to him by way of email, following receipt of the Meeting Notice and Agenda, in advance of future meetings.

2. **Confirmation of Minutes of LAG Meeting held on 12th June 2018.**

   Proposed: G. Foley Seconded: V. Daly

   APPROVED

3. **Matters arising:**

   None

4. **Declaration of Conflict of Interest**

   J. Taaffe: Item No 8 (b) Financials and 8 (e) Service Level Agreement No 6.1

5. **Circulars (uploaded to July meeting Members Extranet site)**

   D. Tuohy synopsised the main provisions of Circular No.s 07, 08, 09, 10 and 11 2018, which were received subsequent to the June meeting.
   Noted.

7. **Expressions of Interest -** None

8. **Rural Development Programme**

   (a) Projects Approved November 2016 – 12th July 2018.

   A presentation was made to the Members by Mr. Jimmy Taaffe WLP outlining; ---- allocations to date; unallocated funds to date; a synopsis of projects which had received funding accompanied by before and after photographs, and outcome – (Extranet)

   The members agreed that it was a very useful exercise in practical terms.

   (b) Financials Jan – April RDP Returns, income and expenditure.

Abstentions: Yes. Mr. J. Taaffe CEO. W.L.P. J. Taaffe left the meeting while Members reviewed the documentation.

D. Tuohy referred to the schedules for review. No questions arose.

NOTED

(c) 31LDRWAT103399 Rathgormack North Waterford Community Development Ltd.

J. Taaffe informed the members that the contractors undertaking the project works went into voluntary liquidation. Consequently it is necessary for the group to terminate their contract with the company formally due to none completion of their contract and in line with the PORs. The project is substantially completed and a phased payment has been made as approved by the LAG. This issue does not materially affect the LEADER Contract / letter of offer in place, however, it will result in a delay as procurement compliance requires retendering of the works prior to the appointment of a new contractor. J. Taaffe recommended that a bond be put in place.

Noted

(d) State Aid Guidance (June 2018) – Extranet site – July meeting documents

D. Tuohy synopsised the main provisions of the above document placed for members' review.

Noted

(e) For approval: Service Level Agreement No 6.1:- to extend the period indicated therein from June 2018 to December 2018

J. Taaffe left the meeting while Members reviewed the documentation.. D. Tuohy referred to the provisions of Section 6.8 of the Service Level Agreement approved by the LCDC / LAG on 6th July 2017, as amended in April 2018. He recommended that the 2% of the administration budget for Article 48 checks ring fenced for the FP to June 2018 therein continue to be set aside until December 2018 unless further notice is received on the matter from the Department in the interim.

Proposed: M. Walsh	**Seconded: Niall O'Brien**
Abstentions: One – J. Taaffe CEO WLP	**Non-Public 8 : Public 6 in attendance**
Quorum achieved: YES	**APPROVED**

Correspondence None noted

A.O.B.

- **Re-allocation of funding: J. Taaffe stated that it would be advisable to re-allocate funding from "New Media" to Community Halls, as the demand under New Media was low and the demand for funding for community halls was high. This could only be done by the LAG when >50% of funding had been allocated which is likely to occur in September.**
- **Glasha Hydro – it may be necessary to reallocate funding as the project is subject to legal proceedings which is likely to delay the project**
- **D. Tuohy referred members to an email which had been circulated regarding the Rural Regeneration and Development Fund and the Urban Regeneration and Development Fund and gave a short briefing on same**
- **The Chair congratulated DFBA Community Enterprises CLG on their 25th anniversary and Senan Cooke on the launch of his new book on enterprising communities.**

Details of next meeting.

Date and Time: Thursday September 13th, City Hall, Waterford at 11.00a.m.

<u>Meeting Closed</u>

Signed:

Chairperson: Chief Officer to the LAG

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Date **Date**