Minutes of the Waterford LAG Meeting:
Thursday 11th October 2018 in the WIT Arena, Waterford at 11.00 a.m.

Present: Non Public Sector: Public Sector

1. Joe Stokes	CEO – Waterford Area Partnership	1. Cllr. D. Doocey Chair	Mayor WCCC
2. Gabriel Foley	PPN / Environment	2. Vincent Daly	Mgr. Tusla
3. Jenny Beresford	CEO Dungarvan &West Waterford Chamber	3. Michael Walsh	Chief Exec WCCC
4. Catherine Quinlan	I.C.M.S.A	4. Derval Howley	Head of Wellbeing HSE
5. Heather Kiely	PPN/Community & Voluntary	5. Liam Daly	Reg. Mgr. Dept Social Protection
6. Maggie Flanagan	PPN / Community &Voluntary	6. Kevin Lewis	CEO WWETB
7. Jimmy Taaffe	CEO –WLP CLG	7. Cllr. E. Mulligan	Elected representative
		8. R. Walsh	Head of LEO
Apologies:		**Apologies:**	
1.Senan Cooke	PPN/C & V	1. Cllr. T. Cronin	Elected rep
2. Niall O'Brien 3. Gerald Hurley	PPN / C & V CEO Waterford Chamber		

Staff : D. Tuohy Chief Officer: I. Grimes, DoS; E. Hickey S.O., J. Codd, ASO, K. Moynihan S.O.

1.Total current Membership	19
2.Total attendees	15
3. Quorum % required (50%) = 11	Achieved – Yes (79%)
4. non-public/public ratio attendees % ratio non-public/public attendees	non-public : 7 public : 8 non-public: 47% public 53%

2. **Confirmation of Quorum:**

Having reviewed the attendance record, D. Tuohy Chief Officer confirmed that a quorum was achieved. The Chair, Cllr. D. Doocey declared the meeting could commence.

3. Confirmation of Minutes of LAG Meeting held on 11th October 2018.

Proposed: D. Howley Seconded: J. Beresford
APPROVED

4. Matters arising:
None

5. Declaration(s) of Conflict of Interest.

D. Tuohy outlined the COI requirements and requested details of same in advance of meetings, when possible.

6. **Circulars**

Circular 14/ 2018: Revised Arrangement – Funding Allocations & LDS Amendments

D.T. summarised the above Circular. He welcomed the provisions of the circular which he confirmed provides for greater flexibility to transfer budgets between themes and sub-themes without the requirement to amend the L.D.S. subject to a total maximum amount of 25% of the overall LDS budget and the restriction of budgetary reduction associated with any individual sub-theme to 33%.

No questions arose.

D.T. also confirmed the LAG had sought approval from the Department to transfer €39k - arising from under spend under Digital and New Media themes - to Community Service Delivery Hubs. Having regard to the above circular, the LAG now have to undertake a formal evaluation and submit a report to the Department.

Members' approval was sought to the formal reallocation of funds. M. Walsh and D. Howley agreed to abstain from the decision.

Proposed: J. Stokes	**Seconded by: H. Kiely**
Abstentions: M Walsh; D. Howley	**Non-Public : Public revised – 7:6**
Quorum achieved: Yes	**APPROVED**

7. **Expressions of Interest**

J. Taaffe confirmed that the list of calls and potential applicants will be circulated from the current call at the next meeting for members' consideration.

8. **Rural Development Programme**

(a) Projects:

31LDRWAT106367 Lafacadio Hearn Japanese Gardens –

J. Stokes, in his capacity as Director of Tramore Development Trust, declared a conflict of interest in project LDRWAT106367 and absented himself from the discussion.

J. Taaffe advised that a request was received from the project promoters 'Lefcadio Hearne Japanese Gardens' who wish to change Suppliers for the Stretch Tent from Reshape Tent's Cork, to Cover Solutions. He outlined the background to the request and confirmed that while it would result in an increase in cost by the new supplier there would be no change to the project as approved at the LAG meeting held on May 10 2018.

Proposed: M. Flanagan	**Seconded by: J. Beresford**
Abstentions –Joe Stokes WAP (non public sector) COI : **M. Walsh, D. Howley, R. Walsh (public sector)**	
Quorum achieved: Yes = Revised no.s for voting 11 **Revised: Non-Public 6 members : Public 5 members**	**APPROVED**

(b) The Language People 31LDRWAT107270

D. Tuohy advised that the queries raised by the members at the September LAG meeting were referred to the project promoter and a response had been received and circulated. The members confirmed the reply was satisfactory subject to the condition that the premises would not be advertised as a grinds school. D. Tuohy confirmed this condition would be attached to the letter of offer.

(c) Update and Amendment to Local Development Strategy

J. Taaffe advised that consequent to budgetary adjustments confirmed by the Department to A. Drennan, Financial Controller WLP an overall €60,181 may be allocated to the project budget. Members considered the summary page detailing the amendments that require approval. He explained that the additional project budget was proposed for inclusion under SA 5.1, which relates to community service delivery hubs, as this budget is proving to be the most popular. Subject to Members' approval, the updated LDS will be referred to the Department for amendment as part of the LDS review.

Proposed: M. Flanagan	**Seconded by: G. Foley**
Abstentions: M. Walsh; D. Howley	**Non-Public : Public revised - 7:6**
Quorum achieved: Yes	**APPROVED**

(d) J. Taaffe confirmed that following consultation with the Department, it has been confirmed that the West Waterford Festival of Food grants will come under their remit. Consequently, application(s) will not come before the LAG.

9. **Resignation of Vincent Daly Manager TUSLA**

D. Tuohy referred to the letter of resignation received from V. Daly and thanked him for his input to the LCDC. Mr. Daly proposed Ms. Julie Somers CYPSC Coordinator as his replacement on the LAG/LCDC and on the SICAP subcommittee.

Proposed: R. Walsh	**Seconded by: G. Foley**
Abstentions: M. Walsh; D. Howley	**Non-Public : Public revised – 7:6**
Quorum achieved: Yes	**APPROVED**

I. Grimes Director of Services confirmed that he would arrange to have the nomination ratified at the next meeting of the Plenary Council.

10 **Correspondence**: - None

11. **Confirmation of date and venue of next meeting**

11.00 am. Thursday 8th November 2018, Council Chamber, City Hall, Waterford