



Circular No: 01 - 2019
From: LEADER Unit
To: All LAGs and Implementing Partners
Date Issued: 21 January 2019
Subject: 1) Allocation of Administration funding for LEADER Food Initiative and Co-operation projects to the LAG LDS Administration Budget.
2) LAG approval date for LEADER Food Initiative, Preparatory Technical Support for Co-operation and Co-operation projects

1) Allocation of Administration funding for LEADER Food Initiative and Co-operation projects to the LAG LDS Administration Budget.

As has already been notified, the administration and animation LDS budget of the LAG may be increased by 25% of the grant amount paid for LEADER Food Initiative projects and Co-operation projects.

How this increase will be applied

When the Department approves a LEADER Food Initiative project or a Co-operation project for funding, the LAG LDS project Budget will be increased by the project grant amount approved by the Department. The LAG LDS Administration Budget will also be increased by 12.5% (half of the 25% of project grant amount approved) of the project grant amount approved. The balance due will be added to the LAG LDS Administration Budget when the final claim is made by the LAG for the project and approved for payment. This balance will be 12.5% if the full project grant amount approved is drawn down by the project promoter and will be less if the full project grant amount approved is not fully drawn down by the project promoter.



A reconciliation will be carried out by the Department periodically to identify LEADER Food Initiative projects and Co-operation projects where the LAG LDS Administration Budget has been increased by 12.5% but the project has not been carried out or completed. In all such instances the LAG LDS Administration Budget will be corrected accordingly.

2) LAG approval date for LEADER Food Initiative, Preparatory Technical Support for Co-operation and Co-operation projects

It is important that when the LAG decides to approve **LEADER Food Initiative, Preparatory Technical Support for Co-operation and Co-operation projects**, the **LAG Approval Date** must be recorded on the LEADER IT system, before the completed relevant Appendices are forwarded to the appropriate Department generic e-mail account i.e. food1420@drcd.gov.ie or Cooperation1420@drcd.gov.ie for Department approval.

END

LEADER Unit