



Comhpháirtíocht Leader Waterford Leader
Phort Láirge Partnership

Decision of Evaluation Committee

Project ID	31LDRWAT109201
Project Type:	L.O. 8 Promote awareness around water and water usage. S.A. 8.1 Protection and Sustainable uses of Water Resources
Project Name:	Training on Water Conservation and Water Recycling
Promoters Name:	Waterford LEADER Partnership Clg
Address:	Mayfield Rd., Lismore, Co. Waterford
Description:	The project involves the delivery of training to members of voluntary community organisations over 6 sessions in each location. The sessions will be held in Cappoquin and Tramore with up to 30 participants and 14 Groups
Theme:	L.O. 8 Promote awareness around water and water usage.
Sub-theme:	S.A. 8.1 Protection and Sustainable uses of Water Resources
Link to LDS	L.O. 8 Promote awareness around water and water usage.

Total Project Costs	€11,089
Eligible Project Costs	€11,089
Funding sought by promoter:	The cost of this project is €11,080.00 and the promoter has requested funding of €11,080.00 or 100 % of eligible costs whichever is the lesser.
Funding recommended by Evaluation Committee:	The Evaluation Committee agreed to recommend this project with the following condition:- - Each training module is to be evaluated and the contract reviewed if not actively engaging the participants. This shall be included in all training Letters of Offers going forward and will be closely monitored by the Project Officer. A maximum of €11,080.00 or 100% of eligible expenditure, whichever is the lesser
Details of private funding:	€0
Voluntary Labour: YES / NO (If yes provide detail)	None
Synopsis of project:	The project involves the delivery of training to members of voluntary community organisations over 6 sessions in each location. The sessions will

	be held in Cappoquin and Tramore with up to 30 participants and 14 Groups.		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ %
	Training	€10,600	€10,600@100%
	Room Rental	€ 480	€ 480@100%
Total Funding			€11,080@100%
Was an assessment completed?: Date: _____ Yes _____	The Evaluation Committee agreed that the project assessment was completed on the 29th Nov 2018 and following a review noted the following :-The project fits the Co Waterford Local Community Development Plan Local Objective 8 to promote greater awareness around water and water usage. The promoters have the experience and capability to deliver the project successfully.		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	WLP sought seven quotations and two replied		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	WLP sought seven quotations and two replied		
Innovative Element of the project:	It was agreed that the project is innovative in that it will be part of a suite of activities to address climate change.		
Consideration of Deadweight:	The Evaluation Committee agreed that deadweight is not an issue as without funding this project will not proceed.		
Consideration of Displacement:	Displacement is not an issue as it is providing training to local volunteers throughout County Waterford.		
Economic justification for project:	The project fits in with the Co Waterford LCDC Plan for the promotion of greater awareness around water and water usage through training and exemplar projects.		
Average Score for Project:	After achieving an overall score of 81 out of 100, the Evaluation Committee agreed that they are happy to recommend this project for approval to the Board of Waterford LCDC.		
% level of aid & ceiling:	A maximum of €11,080.00 or 100 % of eligible expenditure, whichever is the lesser		
E. C. Executive Summary/Rationale for Funding	The Evaluation Committee agreed to recommend funding this project for the following reasons:- 1. This project fits in with the Co Waterford LCDC Plan for the promotion of greater awareness around water and water usage through training and exemplar projects. 2. The project scored 81/100 The Evaluation Committee agreed to recommend funding this project with the following condition:- - Each training module is to be evaluated and the contract reviewed if not actively engaging the participants. This shall be included in all training Letters of Offers going forward and will be closely monitored by the Project Officer.		

	A maximum of €11,080.00 or 100% of eligible expenditure, whichever is the lesser.
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Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
None	None	None	Yes – WLP has received LEADER Funding over a number of Programmes

Confirmation that agencies / communities are supportive of the proposed project.	Date of Confirmation	Signed By
Bernadette Guest	18/01/2019	B Guest

Detail of Discussion: The following were the main points raised in the discussion of the project:-

- Mr Jimmy Taaffe briefly outlined the project to the Evaluation Committee noting that seven tenders were sought but only two were received. One was received after the deadline of 5pm on Friday 23rd November 2018. The late entry was not scored following procurement rules. Mr Taaffe noted that he circulated both tenders received for consideration. The disallowed tender maybe more assessable and practical engaging the participants more. The person delivering the successful tender, while more than qualified, may be more academic rather than practical.
- The Evaluation Committee noted the concern and queried if the project could be tendered again? Mr Taaffe advised that this would delay the project by months.
- Not getting the tender in on time does not reflect well on the tenderer noted the Evaluation Committee.
- The Evaluation Committee agreed that the late tender could not be considered and that the public procurement guidelines should be followed.
- It was agreed that the successful tendered has the skills and capability to deliver the programme but that it should be closely monitored to ensure that the delivery of each training module actively engages the participants.
- The possibility of making future funding conditional on attending all modules was also discussed but it was agreed that his would be very hard to do with volunteers.
- The best way forward is to ensure the participants vet the trainers. The evaluation forms to question if the training delivered in a practical format.

The Evaluation Committee agreed to recommend funding this project with the following condition:-

- Each training module is to be evaluated and the contract reviewed if not actively engaging the participants. This shall be included in all training Letters of Offers going forward and will be closely monitored by the Project Officer.

A maximum of €11,080.00 or 100% of eligible expenditure, whichever is the lesser.

Amount Recommended: A maximum of €11,080.00 or 100% of eligible expenditure, whichever is the lesser.	100% of Eligible Project Funding:
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Signed: _____

Chairperson of Evaluation Committee

Signed: _____

Committee Member

Date: _____

Date: _____

Issues / Queries raised by Evaluation Committee	Project Officers Response
1. Each training module is to be evaluated and the contract reviewed if not actively engaging the participants. This shall be included in all training Letters of Offers going forward and will be closely monitored by the Project Officer.	An evaluation will be completed as requested.

Signed: _____

Dated: _____

WLP Project Officer

Please insert photos below of reference purposes:

(for example a photo of the building to be renovated/machinery being purchased, etc)

Overall Evaluation Committee Scoring Record

Date: 7th December 2018

Time: 11am to 3pm

Project Title: Training on Water Conservation & Water Recycling

Project Reference Number: 311DRWAT109021

Assessment Criteria	Objective	Issues raised by Evaluation Committee	Weighting	Score
Compatibility with Local Development Strategy	Do the project proposals meet the criteria set out in the LAG business plan for the relevant measure?		Yes/No	
Innovation	Is the product innovative in its nature and does it displace existing enterprises? - Product / Service 9/19 <u>9</u> - Displacement 5/19 <u>5</u> - Job Creation 5/19 <u>2</u>		19	16
Promoters experience	Does the promoter have the training/skills, track record or experience to deliver? - Standards of Operation 6/25 <u>5</u> - Track Record 6/25 <u>5</u> - Structure of Business 6/25 <u>5</u> - Necessary skills base 7/25 <u>5</u>		25	20
Financial Viability	Are the project costs justifiable (reasonableness of costs) and / is funding available to co-fund the project? - Overall Costs 7/25 <u>5</u> - Co Funding 6/25 <u>5</u> - Financial Plan 6/25 <u>5</u>		25	20

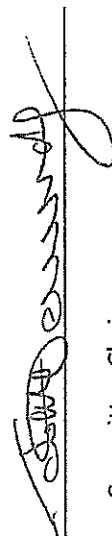
	- Deadweight	6/25	5		
Sustainability	Is the project viable and will the service continue to be delivered?			13	10
Requirement	Does the proposal target a specific need or address a specific gap in the market?			18	13
Total				100	87

N.B. Project must receive a minimum score of 65% prior to being recommended for approval.

◦ Has the potential level of deadweight been assessed for this project? YES / NO

◦ i.e. would the project proceed without LEADER funding? YES / NO

Recommendations of the Evaluation Committee: _____

Signature: 

Signature of Evaluation Committee Chair

Date: 07/12/2018

LO1 Tourism as a key driver of Economic Development	SA1.2 Culture & Heritage	Board Members Observations at the 28th January 2019
Restoration Villierstown Church 31LDRWAT106170	€200,000 funding sought by promoter but €0 being recommended by Evaluation Committee following review	Agreed with recommendation of the Evaluation Committee not to fund the project. Proposed by: Austin Flavin Seconded by: Donal Lehane
LO8 Protection & Sustainable Use of Water Resources	SA 8.1 Protection and Sustainable use of Water Resources	
Training on Water Conservation & Water Recycling 31LDRWAT109201	€11,080 funding sought by promoter	No Observations for Conflict of Interest reasons

Denise Walsh

From: John Harnedy <johnjharnedy@gmail.com>
Sent: Tuesday 11 December 2018 15:29
To: Denise Walsh
Subject: Re: WLP Draft Minutes 7 12 18
Attachments: image001.gif

Hi Denise.
I approve draft minutes as circulated,
John

On Tue, 11 Dec 2018, 14:41 Denise Walsh <Denise.Walsh@wlp.ie> wrote:

Hi John,

Thanks for that amended minutes attached for approval.

Thanks & Regards,

Denise Walsh

Administrator / Riarthóir

Waterford Leader Partnership CLG

Lismore Business Park,

Mayfield,

Lismore,

Co. Waterford.

Charities Regulatory Authority No.20070748

F: <https://www.facebook.com/WaterfordLeaderPartnership>

T: <https://twitter.com/wlpleader>

P51 XVP6

