



Comhpháirtíocht Leader Waterford Leader
Phort Láirge Partnership

Decision of Evaluation Committee

Project ID	31LDRWAT110306
Project Type:	Training
Project Name:	Provision of community leadership training for established voluntary groups in County Waterford
Promoters Name:	Waterford Leader Partnership CLG
Address:	Lismore Business Park, Lismore, Co. Waterford
Description:	The project is seeking funds for the provision of community leadership training for established voluntary groups in County Waterford
Theme:	Lo5 Basic services targeted at hard to reach communities
Sub-theme:	SA 5.2 Training
Link to LDS	LO5/SA 5.2 Provision of community leadership training for established voluntary groups in County Waterford

Total Project Costs	€4,260		
Eligible Project Costs	€4,260		
Funding sought by promoter:	€4,260		
Funding recommended by Evaluation Committee:	Recommendation: A maximum of €4,260.00 or 100 % of eligible expenditure, whichever is the lesser		
Details of private funding:	None		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	The training programme will targeted up to 10 voluntary organisations from County Waterford to provide a background to the state's requirement for specific information, to deliver good project management skills and preparing funding applications focusing on procurement and etendering		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 100%
	Training	€3,600	€3,600
	Room hire	€660	€660

Total Funding		€4,260	€4,260
Was an assessment completed?: Date: __16th April '19__	Yes		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes and direct tendering was used		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Three training providers were invited to tender and two of those trainers responded to confirm they would not be quoting. The quote submitted by the sole tenderer was considered very reasonable in comparison to other quotations received for similar training programmes.		
Innovative Element of the project:	The participating communities/village groups are all preparing and planning various projects and this training is designed to equip them with the skills needed to achieve and succeed in the implementation of their plans.		
Consideration of Deadweight:	The project could not proceed without funding as is an approved action within the Waterford LCDC local development strategy.		
Consideration of Displacement:	Displacement is not applicable as the project solely involves training where no alternative training is available to rural communities.		
Economic justification for project:	The training will encourage and support community groups to acquire the essential skills to successfully apply and implement their community project		
Average Score for Project:	80/100		
% level of aid & ceiling:	100% of total project costs of €4,260		
E. C. Executive Summary/Rationale for Funding	The Evaluation Committee agreed to recommend this project as presented for the following reasons:- 1. The project links to the Co Waterford Local Community Development Plan Local Objective 5 for basic services and Strategic Action 5.2 for community training. 2. The project scored 80/100. 3. The Evaluation Committee agreed that funding this project is a good use of Rural Development funds as it will equip many communities with the skills for developing and implementing their own plans and projects. Recommendation: A maximum of €4,260.00 or 100 % of eligible expenditure, whichever is the lesser		

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
Na	Na	Na	Na

Confirmation that agencies / communities are supportive of the proposed project.	Date of Confirmation	Signed By
NA as an approved action taken from the LDS		
Trainer cost	€3,600	€3,600
Room hire cost	€660	€660

The following were the main points raised in the discussion of the project: -

- Mr Jimmy Taaffe advised that this is an in-house project under the Basic Service measure. The objective is to train up to 10 community groups applying for funding under the next call for community amenities.
- Undergoing this training will be a condition of applying for the Call.
- It was advised that this training was identified as a need during the recent review of the programme commissioned by the LCDC as a lot of community groups fell on issues like procurement.
- The Evaluation Committee agreed that funding this project is a good use of Rural Development funds as applying for funding is onerous and this type of training will be very beneficial for communities.
- The capability of the trainer was discussed, and it was agreed that he had the skills necessary.
- The Evaluation Committee agreed that it is good value for money as the budget was set at its limit but came in well under.
- The Evaluation Committee agreed this was a very worthwhile project given the onerous nature of the application process and particularly tendering when many of the community applicants are volunteers and not familiar with the tendering process.

The Evaluation Committee agreed to recommend funding this project as presented.

A maximum of €4.260.00 or 100% of eligible expenditure, whichever is the lesser.

Amount Recommended:€4,260	100% of Eligible Project Funding:€4,260
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Signed: _____

Signed: _____

Chairperson of Evaluation Committee

Committee Member

Date: _____

Date: _____

Issues / Queries raised by Evaluation Committee	Project Officers Response

Signed: _____

Dated: _____

WLP Project Officer

Overall Evaluation Committee Scoring Record

Date: 29th April 2019

Time: 11am to 12pm

Project Title: Provision of community leadership training for established voluntary groups in County Waterford

Project Reference Number: 311DRWAT110306

Assessment Criteria	Objective	Issues raised by Evaluation Committee	Weighting	Score
Compatibility with Local Development Strategy	Do the project proposals meet the criteria set out in the LAG business plan for the relevant measure?		Yes / No	
Innovation	Is the product innovative in its nature and does it displace existing enterprises? - Product / Service 9/19 <u>9</u> - Displacement 5/19 <u>5</u> - Job Creation 5/19 <u>2</u>		19	16
Promoters experience	Does the promoter have the training/skills, track record or experience to deliver? - Standards of Operation 6/25 <u>5</u> - Track Record 6/25 <u>5</u> - Structure of Business 6/25 <u>5</u> - Necessary skills base 7/25 <u>5</u>		25	20
Financial Viability	Are the project costs justifiable (reasonableness of costs) and / is funding available to co-fund the project? - Overall Costs 7/25 <u>5</u> - Co Funding 6/25 <u>4</u>		25	17

	- Financial Plan	6/25	4			
	- Deadweight	6/25	4			
Sustainability	Is the project viable and will the service continue to be delivered?			13		12
Requirement	Does the proposal target a specific need or address a specific gap in the market?			18		15
Total				100		80

N.B. Project must receive a minimum score of 65% prior to being recommended for approval.

- Has the potential level of deadweight been assessed for this project? YES / ~~NO~~
- i.e. would the project proceed without LEADER funding? ~~YES~~ / NO

Recommendations of the Evaluation Committee: Approved.

Signature: 

Signature of Evaluation Committee Chair

Date: 24th April 2018,

Denise Walsh

From: pclerkin@cablesurf.com
Sent: Tuesday 30 April 2019 17:14
To: Denise Walsh
Subject: Draft minutes

Denise,

I have reviewed the draft minutes of the Evaluation Committee meeting held on Monday 29th April 2019 and I am in agreement with them.

Paul Clerkin.
Chairman
Evaluation Committee.

