

**Minutes of the Waterford LAG Meeting:
Thursday July 11th 2019 at the Council Chamber, City Hall, Waterford at 11.00 a.m.**

Present:

Non Public Sector:

Public Sector

1. Gabriel Foley	PPN / Environment	1. Cllr. J. Pratt Chair	Mayor Public Rep
2. Jenny Beresford	CEO Dungarvan & West Waterford Chamber	2. Cllr. Adam Wyse	Elected representative
3. Jimmy Taaffe	CEO – WLP CLG	3. Cllr. Lola O’Sullivan	Elected representative
4. Maggie Flanagan	PPN / Community & Voluntary	4. Michael Walsh	CE, WC&CC
5. Heather Kiely	PPN/ Community & Voluntary	5. Julie Somers	CYPSC Coordinator
6. Gerald Hurley	CEO Waterford City Chamber	6. Richie Walsh	Head of LEO
7. Catherine Quinlan	I.C.M.S.A.	7. Kevin Lewis	CEO WWETB
8. Richard Awosika	PPN / Community & Voluntary	8. Liam Daly	Reg. Mgr. Dept Social Protection
Apologies:			
1. Senan Cooke	PPN / Community & Voluntary	1. Derval Howley	Head of Wellbeing HSE
2. Richie Grant	CEO – Waterford Area Partnership		

Staff Present: D. Tuohy Chief Officer, Ivan Grimes, DoS, E Smyth A.SO, E. Hickey SO, K Moynihan SO

1.Total current Membership	19
2.Total attendees	16
3. Quorum % required (50% of 1 above)	Achieved – 84%
4. non-public/public ratio attendees % ratio non-public/public attendees	8 non-public : 8 public 50% non-public: 50% public

- 1. Confirmation of Quorum:** Having reviewed the attendance record, Chief Officer D. Tuohy confirmed that a quorum was achieved. . Non-public 8: Public 8, total 16 members attending. It was agreed that in the case of a decision, one member from the Public Sector would abstain, namely L. Daly.
- 2. Appointment of Chair and Vice Chair**

Chief Officer, D. Tuohy welcomed the new members and requested nominations for the positions of Chair and Vice-Chair.

Position of Chair: Mayor John Pratt was proposed. No further nomination was received:

Proposed by: Cllr L. O’Sullivan	Seconded by: G. Foley
Abstentions: Liam Daly	Non-Public : Public revised – 8 : 7
Quorum achieved: Yes	APPROVED

Position of Vice-Chair: Cllr L. O’Sullivan was proposed. No further nomination was received.

Proposed by: Cllr A. Wyse	Seconded by: G. Foley
Abstentions: Liam Daly	Non-Public : Public revised – 8 : 7
Quorum achieved: Yes	APPROVED

Mayor Pratt took the Chair.

3. Apologies

As per table above, apologies were noted.

4. Conflict of Interest

(i) The Chief Officer outlined the provisions of Section 5.4 of the LEADER Operating Rules (v2.0) and reminded members of their obligations therein. It was confirmed both the conflict of interest declaration and register of interest forms had been completed by the new members and returned prior to the meeting.

(ii) In relation to items on the meeting agenda, relevant documentation had been circulated. C.E.O. of WLP J. Taaffe, declared a COI under Item 10 (i) advance administration funding to WLP. This was noted, and it was agreed that in the case of this decision, two members from the Public Sector would abstain, namely L. Daly and M. Walsh in order to meet the balance of representation requirement.

5. Confirmation of Minutes of LCDC Meeting held on May 9th 2019.

Proposed: C. Quinlan	Seconded by: H. Kiely
Abstentions: L Daly	Non-Public : Public revised – 8 : 7
Quorum achieved: Yes	APPROVED

6. Matters arising:

None

7. Circulars –

Chief Officer D. Tuohy briefed the members on the Circulars detailed below, all of which were available on the Extranet. He confirmed that an updated Q & A had also been made available on the extranet site.

- (i) 06/2019 – D. Tuohy briefed the members regarding ‘Confirmation of a Project Promoter’s VAT Status’.
- (ii) 07/2019 – D. Tuohy briefed the members regarding the ‘Site Visit requirements for Projects at claim stage’
- (iii) 08/2019 – D. Tuohy briefed the members regarding ‘Change in Promoter Name/Status/Details’
- (iv) 09/2019 – D. Tuohy briefed the members regarding ‘Voluntary Labour’
- (v) 10/2019 – D. Tuohy briefed the members regarding ‘Clarification’
- (vi) Q & A issue 19 dated 31/05/2019 – D. Tuohy confirmed the purpose of the Q & A’s which were made available on the members’ extranet site.

No queries arose. Noted

8. Expressions of interest: (extranet listing)

J. Taaffe referred to the list of applications deemed ineligible following the February and May calls as detailed on the schedule circulated to the members. He confirmed there were no ineligible applications following the May call. The rationale for applicants deemed ineligible under the February call was confirmed as follows:

- (i) Project and applicant name : Development of a Company Website – Denis McCarthy
Description: Website for Cappoquin Development Company, Cappoquin.
Rationale: 1) The project involves ineligible activities, and 2) The project is not in line with the LDS objectives. LEADER cannot fund individual websites on a standalone basis.
- (ii) Project and applicant name: Cappoquin Town Regeneration - Denis McCarthy
Description: Office Development
Rationale: 1) The project involves ineligible activities and 2) the project is not in line with the terms of the call. Applicants involved in Rural Regeneration.
- Project and applicant name: Blackwater Boating – Denis Murray
Description: Boating equipment
Rationale: 1) The project is not in line with the terms of the call.
- Project and applicant name: Nire Valley Park – Paudie Halpin & Michael Desmond
Description: Development of Parkland area
Rationale: The project is not in line with the terms of the call. Did not submit any detail
- Project and applicant name: The Munster Blackwater – Cormorants Films
Description: Film on the History of the Blackwater Valley
Rationale: 1) The project involves ineligible activities and 2) The project is not in line with the LDS objectives. Essentially an application for working capital.

- Project and applicant name: Living History Project Stage 2 – Clashmore Kinsalebeg Community Group
Description: Further Develop the Living History Project
Rationale: 1) The project is not in line with the terms of the call. First phase not yet complete.

No questions arose. Noted

9. Rural Development Programme Chief Officer D. Tuohy advised the members that four projects listed for consideration on the Agenda were not yet ready for a decision as Article 48 checks must first be performed. Conditional approval is not possible under the guidelines. Following a member expressing concern regarding the impact of delays in general, it was confirmed that additional resources had been put in place to address same. The following four projects will be listed for decision at the next meeting in September 2019; namely:-

Deferred Projects:

- i) Food project authorisation: Knockanore Farmhouse Cheese Co Ltd. 31LDRWAT110525
- ii) CNC Turning Centre with milling capabilities – Inmasoll Ltd. 31LDRWAT109912
- iii) Hickey fabrication Ltd – Plant and Equipment Upgrade 31LDRWAT109895
- iv) Rebranding Waterford & Suir Valley Railway 31LDRWAT109880

Projects recommended for refusal

Chief Officer D. Tuohy confirmed the following two projects were recommended for refusal.

- i) Tramore Cliff & Waterford Mountain Rescue Association – equipment 31LDRWAT109911

Project ID	31LDRWAT109911
Project Type:	Capital
Project Name:	New equipment for Tramore Cliff & Mountain Rescue
Promoters Name:	Tramore Cliff & Waterford Mountain Rescue Association
Address:	11 Tramore Villas, Riverstown, Tramore, Co. Waterford
Description:	Tramore Cliff and Waterford Mountain Rescue Association based at the Pier in Tramore is a local charity set up by the people of Tramore and Waterford in 1978, providing emergency mountain rescue 24/7 covering the cliffs of Waterford and mountains of Waterford Comeraghs and Knockmealdown and the Waterford Greenway. They are unique in that they are the only team that have the skills, equipment and experience to cover both sea cliffs and mountains. The team also provides assistance if required to other areas of the country. They currently have 25 members and plan to grow to 30 in 2019 and 40 in 2020. They have two 4x4 Landrover Defenders with off road and snow and ice capabilities, once located in the city and one in Tramore. By adding 2 extra light weight SAR Alpine mountain stretchers to the team, they can

	locate one in each of their locations to ensure faster response times.
Theme:	LO2 Rural Tourism
Sub-theme:	SA1.1 Activity Tourism
Link to LDS	Supporting activity tourism in rural County Waterford

Total Project Costs	€8,949.05		
Eligible Project Costs	€8,949.05		
Funding sought by promoter:	€6,711.79		
State one of the following: - First Review / Previously Deferred or Not Recommend	Deferred at the Evaluation Meeting held on the 27 th May 2019		
Funding recommended by Evaluation Committee:	€0		
Details of private funding:	€2,237.26		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	The investment in new safety equipment including ropes, lights for night time rescue, slings and belay equipment is needed to equip new volunteers and aid with training.		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee €0 @ 0%
	15 x Petzl Climbing helmets	€949.80	€0
	15 x Petzl Climbing/abseiling harnesses	€791.55	€0
	2 x light weight mountain rescue stretcher	€6,383.70	€0
	30 x mountaineering whistle	€111	€0
	4 x large and medium SAR rope bags, yellow colour	€226	€0
	4 x large high quality/high durability rucksacks for big loads 40Kg+	€375	€0
	1 x walnut set of	€112	€0

	climbing bolts		
	15 x Petzl Climbing helmets	€949.80	€0
Total Funding		€8,949.05	€0
Was an assessment completed?: Date: ____15 th May '19	Yes		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes, direct tendering was used and the most economic advantageous tender used to select the chosen supplier		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Yes, promoter explained the specialist safety training cliff and mountaineering equipment		
Innovative Element of the project:	The promoters undertake both cliff and mountain rescue and therefore are specially trained in dealing with both environments		
Consideration of Deadweight:	The promoter could only proceed on a much-reduced basis, with a phased approach over a longer period thus effecting the equipping of new volunteers and the service provided		
Consideration of Displacement:	No other service will be displaced but supporting this project will add value to their emergency response and how they cooperate with other emergency services		
Economic justification for project:	The project will better equip the Tramore Cliff and Waterford Mountain Rescue Association with new essential safety equipment that will be shared out with new volunteers and enhance their emergency service		
Average Score for Project:	52/100		
% level of aid & ceiling:	0%		
E. C. Executive Summary/Rationale for Funding	At the Evaluation Committee meeting held on 10th June, 2019, the EC agreed not to recommend funding this project for the following reasons:- 1. The project scored 52/100 and is therefore not eligible as it did not receive the 65% necessary. 2. The Committee agreed that they would welcome a new application if the organisation comes under the auspices of Mountaineering Ireland.		

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
0	0	€2,237.26	€0

Confirmation that agencies / communities are supportive of the proposed project.	Date of Confirmation	Signed By
LEO	9/5/19	Brid Kirby
Failte Ireland	8/5/19	Emer Whittle

The following were the main points raised in the discussion of the project: -

- The Evaluation Committee noted that they did not get the information that they were seeking.
- Ms Connors advised that she contacted Mountaineering Ireland who advised that organisations are not obligated to be under their auspices. Currently there are 11 charity organisations affiliated by their own choice and benefit from reduced insurance, receive the same training and follow the same standards of operation. That is not to say the organisation independent of them do not do the same just that they are not audited by Mountaineering Ireland.
- A lengthy discussion ensued, and all agreed that the organisation did excellent work and if affiliated or had a good working relationship with SEMRA, the Gardai first point of contact, then funding could be considered.
- Ms Connors advised that it is not a legal requirement to be affiliated to a governing body. The Committee expressed the opinion that it is best practice.
- In reply to a query Ms Connors confirmed that they had 30 calls outs last year. The Committee agreed that they provide a good important service.
- While the promoters mentioned in their reply that there was no governing body for Cliff rescue, they made no mention of Mountain Rescue. The number of organisations involved in different rescue from Cliff, Mountain and Sea was discussed. The fact that SEMRA is the first point of contact for the Gardai and the lack of a working relationship between the two was also noted.
- The Committee agreed that the amount of funding is insignificant noting that danger in not being affiliated will arise when something goes wrong.
- The importance of having a recognised governing body cannot be overlooked and the Committee discussed the repercussions of funding without. All agreed that having a recognised standard of operation and affiliation to a national body is best practise and were uneasy to recommend funding without it.

The Evaluation Committee agreed to recommend not funding this project as presented for the following reasons.

- The project scored 52/100 and is therefore not eligible as it did not receive the 65% necessary.
- The Committee agreed that they would welcome a new application if the organisation comes under the auspices of Mountaineering Ireland.

Recommendation: A maximum of €0 or 0% of eligible expenditure, whichever is the lesser.

Amount Recommended: €0	0% of Eligible Project Funding: €0
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The LAG noted the report and recommendation of the Independent Evaluation Committee not to fund the project. The members upheld the recommendation not to fund the project. The rationale outlined not to fund the project is that the organisation is not affiliated or accredited to any National

Organisation which raises a concern regarding accreditation and compliance of both personnel and equipment. J. Taaffe confirmed that a new application could be made by the applicants.

Proposed: J. Somers	Seconded by: M. Walsh
Abstentions: L Daly	Non-Public : Public revised – 8:7
Quorum achieved: Yes	NOT APPROVED

ii) The Warehouse -2B Climbing Ltd (109889)

Decision of Evaluation Committee (2nd evaluation meeting held on 10.06.2019)

Project ID	31LDRWAT109889
Project Type:	Capital
Project Name:	The Warehouse
Promoters Name:	2B Climbing Ltd
Address:	32 Carn Glas Way, Gracedieu Rd, Waterford
Description:	The project is proposing to create a new climbing gym in Tramore. The Warehouse will be the only centre in the South East to offer a first calls training facility for all climbers in the region. The promoters are level 1 climbing coaches and qualified route setters who can change the settings for the climbing wall on a regular basis to create new challenges. This will also be the only facility offering competition standard bouldering, the other facility in the area does not meet these standards. This means they can offer climbing competitions to Mountaineering Ireland as part of their calendar of events.
Theme:	LO1 Rural Tourism
Sub-theme:	Activity Tourism SA 1.1
Link to LDS	Investment in rural tourism activity

Total Project Costs	€163,017.45
Eligible Project Costs	€163,017.45
Funding sought by promoter:	€81,508
State one of the following: - First Review / Previously Deferred or Not Recommend	Project not recommended at the Evaluation Meeting held on the 27 th May 2019

Funding recommended by Evaluation Committee:	€0		
Details of private funding:	€25,000 C. Feeney €25,000 R Smith €31,509 bridging/loan		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	Funding is sought for the design and manufacture of the climbing wall and associated equipment		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 0%
	Shoes, harnesses, ropes, belay equipment, chalk	€1,745.30	0
	Shoes, harnesses, ropes, belay equipment, chalk	€2,266.29	0
	Laptop	€447.14	0
	Printer, vacuum cleaner	€534.96	0
	Microwave, coffee machines	€551.22	0
	Cleaning and Maintenance equipment	€760.54	0
	Cleaning and Maintenance equipment	€214.72	0
	Kitchen & WC equipment	€1,564.20	0
	Training equipment	€692.27	0
	Training equipment	€27	0
	External signage	€180	0
	Marketing materials and Uniform	€912	0
	Flyers and membership cards	€130.09	0
	CCTV and alarm equipment	€3,431.72	0
	Design/construction/installation of wall	€149,560	0
	Total Funding	€163,017.45	€0
Was an assessment completed?: Date:	Yes, 3 rd May '19		
Are detailed costings provided for the project? Were the costs for the project considered	Yes, direct tendering was used for the smaller associated items and the most economic advantageous tender (MEAT) process used to select the winning suppliers. Etenders was used to procure the climbing wall design and supply and again the MEAT process used to select the winning		

reasonable and how was this measured?	supplier
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Not applicable
Innovative Element of the project:	The project is proposing to create a new climbing gym in Tramore. The Warehouse will be the only centre in the South East to offer a first calls training facility for all climbers in the region
Consideration of Deadweight:	The project could not go ahead without grant aid as the promoters could not receive bank approval for a business loan to cover 70% of the set up costs
Consideration of Displacement:	The nearest facilities competing at a similar standard are in Dublin/Cork. Locally the climbing at Activate, Waterford only offers bouldering (non standard competition) and top rope climbing. Activate also is a children's play centre primarily focusing mainly on the party market.
Economic justification for project:	The project will provide employment on a full time/part time/seasonal basis as well as adding value to the tourism offering in Tramore which has a strong reputation in land and water activities. Links will be forged with all the local schools and other tourism activity providers
Average Score for Project:	39/100
% level of aid & ceiling:	0%
E. C. Executive Summary/Rationale for Funding	The Evaluation Committee agreed not to recommend funding this project for the following reasons:- 3. The project scored 39/100 and did not achieve the mandatory 65% 4. The project was not considered financially viable.

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
3.5	0	€25,000 C. Feeney	€0
		€25,000 R Smith	
		€31,509 bridging/loan	

Confirmation that agencies / communities are supportive of the proposed project.	Date of Confirmation	Signed By
LEO	9/5/19	Brid Kirby

Failte Ireland	8/5/19	Emer Whittle
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The following were the main points raised in the discussion of the project: -

- Ms Claire Connors advised that she met the promoters along with Mr Jimmy Taaffe to give them the opportunity to provide supporting documentation at the upcoming Evaluation meeting in case they were considering appealing the original recommendation.
- The Evaluation Committee said that rather than provide additional information the promoters just re-iterated their previous proposal.
- The Committee agreed that there was nothing provided that changed their original recommendation not to fund as they do not consider the project financially viable or sustainable.
- The projected salaries for both promoters at €200 per week was considered extremely low.
- It was stated that no business starts out at full capacity as the promoters are predicting.
- It is very specialised and the promoters have not provided a business plan or market research in support of their application. Ms Connors advised that both promoters are very confident that this project will be successful and that they will have an existing client base from Activate.
- The bank letter is not a definite commitment of funds and they have no working capital.
- Also, there is no official agreement of the loan from the mother other than an email. Ms Connors advises that a bank statement showing the funding was provided. The Committee noted that this is in the mother's name.
- The profile of the type of person that will use this activity was discussed with it being noted that it will not have a wide appeal as it is specialised in nature.
- The Committee agreed that their original review and scoring of the project will remain.

The Evaluation Committee agreed to recommend not funding this project as presented for the following reasons.

- The project scored 39/100 and is therefore not eligible as it did not receive the 65% necessary.
- The project was not considered financially viable.

Recommendation: A maximum of €0 or 0% of eligible expenditure, whichever is the lesser.

Amount Recommended: €0	0% of Eligible Project Funding: €0
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The LAG noted the reports and recommendations of the Independent Evaluation Committee not to fund the project. Having considered the rationale for the recommendation; namely concerns regarding the financial viability of the project the members upheld the recommendation not to fund the project.

Proposed: Cllr A. Wyse	Seconded by: G. Foley
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Abstentions: L Daly	Non-Public : Public revised – 8:7
Quorum achieved: Yes	NOT APPROVED

Projects approved.

Decision of Evaluation Committee

Project ID	31LDRWAT110306
Project Type:	Training
Project Name:	Provision of community leadership training for established voluntary groups in County Waterford
Promoters Name:	Waterford Leader Partnership CLG
Address:	Lismore Business Park, Lismore, Co. Waterford
Description:	The project is seeking funds for the provision of community leadership training for established voluntary groups in County Waterford
Theme:	Lo5 Basic services targeted at hard to reach communities
Sub-theme:	SA 5.2 Training
Link to LDS	LO5/SA 5.2 Provision of community leadership training for established voluntary groups in County Waterford

Total Project Costs	€4,260		
Eligible Project Costs	€4,260		
Funding sought by promoter:	€4,260		
Funding recommended by Evaluation Committee:	Recommendation: A maximum of €4,260.00 or 100 % of eligible expenditure, whichever is the lesser		
Details of private funding:	None		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	The training programme will targeted up to 10 voluntary organisations from County Waterford to provide a background to the state's requirement for specific information, to deliver good project management skills and preparing funding applications focusing on procurement and etendering		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 100%
	Training	€3,600	€3,600
	Room hire	€660	€660

Total Funding		€4,260	€4,260
Was an assessment completed?: Date: __16th April '19__	Yes		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes and direct tendering was used		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Three training providers were invited to tender and two of those trainers responded to confirm they would not be quoting. The quote submitted by the sole tenderer was considered very reasonable in comparison to other quotations received for similar training programmes.		
Innovative Element of the project:	The participating communities/village groups are all preparing and planning various projects and this training is designed to equip them with the skills needed to achieve and succeed in the implementation of their plans.		
Consideration of Deadweight:	The project could not proceed without funding as is an approved action within the Waterford LCDC local development strategy.		
Consideration of Displacement:	Displacement is not applicable as the project solely involves training where no alternative training is available to rural communities.		
Economic justification for project:	The training will encourage and support community groups to acquire the essential skills to successfully apply and implement their community project		
Average Score for Project:	80/100		
% level of aid & ceiling:	100% of total project costs of €4,260		
E. C. Executive Summary/Rationale for Funding	The Evaluation Committee agreed to recommend this project as presented for the following reasons:- 1. The project links to the Co Waterford Local Community Development Plan Local Objective 5 for basic services and Strategic Action 5.2 for community training. 2. The project scored 80/100. 3. The Evaluation Committee agreed that funding this project is a good use of Rural Development funds as it will equip many communities with the skills for developing and implementing their own plans and projects. Recommendation: A maximum of €4,260.00 or 100 % of eligible expenditure, whichever is the lesser		

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
Na	Na	Na	Na

Confirmation that agencies / communities are supportive of the proposed project.	Date of Confirmation	Signed By
NA as an approved action taken from the LDS		
Trainer cost	€3,600	€3,600
Room hire cost	€660	€660

The following were the main points raised in the discussion of the project: - - Mr Jimmy Taaffe advised that this is an in-house project under the Basic Service measure. The objective is to train up to 10 community groups applying for funding under the next call for community amenities. - Undergoing this training will be a condition of applying for the Call. - It was advised that this training was identified as a need during the recent review of the programme commissioned by the LCDC as a lot of community groups fell on issues like procurement. - The Evaluation Committee agreed that funding this project is a good use of Rural Development funds as applying for funding is onerous and this type of training will be very beneficial for communities. - The capability of the trainer was discussed, and it was agreed that he had the skills necessary. - The Evaluation Committee agreed that it is good value for money as the budget was set at its limit but came in well under. - The Evaluation Committee agreed this was a very worthwhile project given the onerous nature of the application process and particularly tendering when many of the community applicants are volunteers and not familiar with the tendering process. The Evaluation Committee agreed to recommend funding this project as presented. A maximum of €4.260.00 or 100% of eligible expenditure, whichever is the lesser.	
Amount Recommended:€4,260	100% of Eligible Project Funding:€4,260

Proposed: Cllr A. Wyse	Seconded by: J. Beresford
Abstentions: L Daly	Non-Public : Public revised – 8:7
Quorum achieved: Yes	APPROVED

ii) Decision of Evaluation Committee

Project ID	31LDRWAT106394
Project Type:	Training
Project Name:	Facilitation and training of 2 geographic clusters to form economic

	development zones
Promoters Name:	Waterford Leader Partnership CLG
Address:	Lismore Business Park, Lismore, Co. Waterford
Description:	The project is seeking funds for the facilitation and training of 2 geographic clusters of up to 10 villages located in the selected areas of the Copper Coast and Comeragh Uplands to form economic development zones
Theme:	Lo3 Rural Towns
Sub-theme:	SA 3.3 Training
Link to LDS	LO3/SA 3.3 Facilitation and training of 4 geographic clusters to form economic development zones

Total Project Costs	€14,600		
Eligible Project Costs	€14,600		
Funding sought by promoter:	€14,600		
Funding recommended by Evaluation Committee:	€14,600		
Details of private funding:	None		
Voluntary Labour: YES / NO (If yes provide detail)	No		
Synopsis of project:	The project will target up to 10 villages within the two selected areas that share a common theme to work together and develop worthwhile projects to revitalize the communities		
Detail exactly what WLP will be funding (List items from Project Assessment Report)	Detail	Total Cost (Expenditure)	Grant Aid recommend by the Evaluation Committee @ 100%
	Training	€14,000	€14,000
	Room hire	€600	€600
	Total Funding	€14,600	€14,600
Was an assessment completed?: Date: __16th April '19__	Yes		
Are detailed costings provided for the project? Were the costs for the project considered reasonable and how was this measured?	Yes and direct tendering is being used to select the winning tenderer		
Where the procurement process resulted in less than 3 quotes, the EC must show the additional steps taken to ensure the reasonableness of costs:	Not applicable		
Innovative Element of the project:	Waterford Leader Partnership CLG is seeking training		

	providers to deliver facilitation and training to up to 10 rural villages who are interested in working with other likeminded villages within their own catchment area, to create a sustainable critical mass to develop into economic zones. The two areas selected, the Comeragh uplands and Copper Coast and the communities within those areas working together have the ability to develop themselves and tap into the local foot fall created through the natural amenities in these areas.
Consideration of Deadweight:	The project could not proceed without funding as is an approved action within the Waterford LCDC local development strategy.
Consideration of Displacement:	Displacement is not applicable as the project solely involves training where no alternative training is available to rural communities.
Economic justification for project:	The training will encourage like-minded communities/villages within an area to work together and harness and exploit the foot fall passing through to create joined up projects
Average Score for Project:	80/100
% level of aid & ceiling:	100% of total project costs of €14,600
E. C. Executive Summary/Rationale for Funding	The Evaluation Committee agreed to recommend this project as presented for the following reasons: - 1. The project links to the Co Waterford Local Community Development Plan Local Objective 5 for basic services and Strategic Action 5.2 for community training. 2. The project scored 80/100. 3. The Evaluation Committee agreed that this project was worthy of Leader funding given the encouragement of community groups within the designated areas to work together on developing projects of scale and impact rather than smaller individual projects that compete against each other for funding. Recommendation: A maximum of €14,600 or 100 % of eligible expenditure, whichever is the lesser

Jobs Created	Jobs Sustained	Match Funding	Previous Grant Aid Received
Na	Na	Na	Na

Confirmation that agencies / communities are supportive of the proposed project.	Date of Confirmation	Signed By
NA as an approved action taken from the LDS		

Trainer cost	€14,000	€14,000
Room hire cost	€600	€600

The following were the main points raised in the discussion of the project: -

- Mr Jimmy Taaffe advised that this is an in-house project under the Basic Service measure.
- Waterford Leader Partnership CLG is seeking training providers to deliver facilitation and training to 10 rural villages who are interested in working with other likeminded villages within their own catchment area, to create a sustainable critical mass to develop into economic zones. The two areas selected, the Comeragh uplands and Copper Coast and the communities within those areas working together can develop themselves and tap into the local foot fall created through the natural amenities in these areas.
- Both areas will be trained with a view to developing plans to encourage them to consider a corridor of activities/amenities with each village offering a different amenity.
- It was explained that Rathgormack was omitted as they are at a different level to the other villages in the Comeragh region.
- In the Comeraghs; Kilmacthomas, Killrossantry, Lemybrien and Clonea Power will all be invited to attend training. The passing trade of the Greenway has not been harnessed by these villages to its fullest potential. Along the Copper Coast there is already interest in training and over 50 people from Stradbally, Bunmahom, Annestown, Fenor, Dunhill attended a public meeting in Dunhill last Thursday to discuss the development of the area.
- The Evaluation Committee noted the challenge of getting communities to think outside the box as the insular idea is very strong within all groups. The benefits of 6 or 7 villages having three good amenities attracting visitors to the area was discussed.
- It was noted that the geography of the villages is quite close, and the unifying factor is the Greenway, which is a real bonus.
- Mr Taaffe advised that the overall budget for this measure is €28,000 for four zones and €14,600 is allocated to these two zones but may come in cheaper.

The Evaluation Committee agreed to recommend funding this project as presented.

A maximum of €14,600 or 100% of eligible expenditure, whichever is the lesser.

Amount Recommended:€14,600	100% of Eligible Project Funding:€14,600
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The LAG noted the report and recommendation of the Independent Evaluation Committee. It was confirmed that the funding is 100% LEADER. The recommendation of the IEC was upheld.

Proposed: Cllr A. Wyse	Seconded by: J. Beresford
Abstentions: L Daly	Non-Public : Public revised – 8:7
Quorum achieved: Yes	APPROVED

9 (b) Fishermans Hall Development 31LDRWAT106839 - Revision of cost 'excluding VAT'

Approval was sought to revise the cost 'excluding VAT' as detailed in the letter of offer

Project Costs as per letter of offer dated 20th July 2018

Nature of Contract/Goods/Item/Element	Supplier	Cost Exc VAT	Cost Inc Vat
Refurbishment Cost	Suirside Construction Ltd	152,183.91	202,911.88
Total Costs		152,183.91	202,911.88
<i>Project costs requires revision to 'cost excluding VAT'</i>			
Nature of Contract/Goods/Item/Element	Supplier	Cost Exc VAT	Cost Inc Vat
Refurbishment Cost	Suirside Construction Ltd	178,777	202,911.88
Total Costs		178,777	202,911.88

Proposed: G. Foley	Seconded by: J. Beresford
Abstentions: L Daly	Non-Public : Public revised – 8:7
Quorum achieved: Yes	APPROVED

9 (c) Nire Cabins 31LDRWAT106944 – confirmation of project number to facilitate payment extension.

The report regarding the above was reviewed. J. Taaffe confirmed that the project number listed for extension in the April 2019 LAG minutes is 31LDRWAT106944 and furthermore that he sought the extension on behalf of the applicant to facilitate payment.

Proposed: G. Foley	Seconded by: J. Beresford
Abstentions: L Daly	Non-Public : Public revised – 8:7
Quorum achieved: Yes	APPROVED

9 (d) Legacy Cider 31LDRWAT103938 – correction to contract

J. Taaffe referred to his report re the above outlining that the Contract re Legacy Cider, reference number 31LDRWAT103939 had eight goods/elements to be part funded under LEADER. One of the goods to be grant aided, External Branding, was incorrectly attributed to a company called Passion for Creative, whereas the actual supplier whose tender amount was accepted was Totem. The sum of money allocated was correct, and is the same, just the name of the actual winning bid requires correction. Members' approval was requested.

Proposed: J. Somers	Seconded by: Cllr L. O'Sullivan
Abstentions: L Daly	Non-Public : Public revised – 8:7
Quorum achieved: Yes	APPROVED

9 (e) Approval of project contract extensions.

The reports of the project officers to the following project contract extensions were considered:

- (i) *Dunhill Community Hall; Project Ref: 31LDRWAT103347* has submitted its final claim which is currently being prepared for review. While the project has an extension until the 14th July 2019, a further two months extension is required to facilitate final review and processing of the claim.
- (ii) *Blackwater Distillery; Project Ref: 31LDRWAT103411* has submitted their final claim. An architect's report identified two issues to be addressed before final report is prepared and the project is ready for final review. A two month extension is required to facilitate same as their contract expires on the 14th July 2019.
- (iii) *Comeragh Amenity Area Project Ref: 31LDRWAT103399* have submitted their 4th claim for review. An architect's report identified some issues which need addressing before a report is prepared and the project progressed. Their 5th and final claim has also been submitted but cannot be prepared until their 4th claim is at stage 12 on the Department system. The report will require a two month extension as their current contract expiry is the 14th August 2019.
- (iv) *Glasha Hydro Project Ref: 31LDRWAT10340* expiry is the 14th August 2019 having had a previous 12 month extension due to a judicial review of the Council's planning permission granted. An Bord Pleanála upheld this decision last February, however, a condition within the grant of planning is now the subject of a further judicial review. J. Taaffe stated that since the report re contract extensions was circulated on the extranet, advice had been received from the Department. A new planning application is being prepared to include all elements of the project, therefore a further extension is not now required.
- (v) *Biodiversity Training; Project Ref: 31LDRWAT106967* The reason for the extension request is to allow final payment, as the project is complete. Extension required until 30th September 2019.
- (vi) *A history of the Villages and towns along the Greenway; Project Ref: 31LDRWAT106168.* The reason for the extension request is to allow final payment, as the project is complete. Extension required until 30th September 2019 to allow payment.

Proposed: J. Beresford	Seconded by: G. Hurley
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Abstentions: L Daly (public);	Non-Public : Public revised – 8 : 7
Quorum achieved: Yes	APPROVED

10 Approval of advance administration funding to WLP - 01.08.19 – 31.10.19 €95,500.51

J. Taaffe stepped out of the meeting per Item 4 (ii) above.

- (i) Advance administration funding for the period 01.08.19 – 31.10.19 , based on 3 months of the budget included in the LDS for 2019, of €389,798, which amounts to €97,449.50, (*less provision of 2% administration costs for WCCC estimated €1,948.99, being claimed separately by WCCC*). Amount for approval = €95,500.51

Proposed: Cllr. L. O’Sullivan	Seconded by: J. Beresford
Abstentions: J. Taaffe, (non-public); L Daly (public); M. Walsh (public)	Non-Public : Public revised – 7 : 6
Quorum achieved: Yes	APPROVED

- (ii) Approval of retrospective monthly recoupment by the Financial Partner (WCCC) from November 2018 to programme end to an overall sum not to exceed 2% of the Administration fund approved in the Local Development Strategy, claimed in accordance with the provisions outlined in Circular 13 / 2018 was requested.

Proposed: J. Beresford	Seconded by: J. Taaffe
Abstentions: L Daly	Non-Public : Public revised – 8 : 7
Quorum achieved: Yes	APPROVED

11 Reports from sub-committees: - Rural coordination sub-group.

R. Walsh confirmed work was progressing and the quarterly report of the Rural Coordination sub - group would be circulated to the members for the September meeting.

12 Correspondence - None

13 A.O.B. - None

14 Date and venue of next meeting: Thursday 12th September 2019 at 11.00a.m. Council Chamber, Dungarvan

Meeting Closed