



Comhpháirtíocht Leader Waterford Leader  
Phort Láirge Partnership

### Decision of Evaluation Committee

|                        |                                                                                                                                                    |
|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Project ID</b>      | 31LDRWAT111737                                                                                                                                     |
| <b>Project Type:</b>   | Capital                                                                                                                                            |
| <b>Project Name:</b>   | Villierstown Tree Planting Project                                                                                                                 |
| <b>Promoters Name:</b> | Villierstown Tidy Towns Council                                                                                                                    |
| <b>Address:</b>        | Villierstown, Cappoquin, Co. Waterford.                                                                                                            |
| <b>Description:</b>    | The group wish to purchase and plant mature trees which will in time form an avenue to the top of the village and be a haven for bird and wildlife |
| <b>Theme:</b>          | LO7 Rural Environment                                                                                                                              |
| <b>Sub-theme:</b>      | SA 7.2 Improving Bio Diversity                                                                                                                     |
| <b>Link to LDS</b>     | Promotion of greater environmental awareness through exemplar projects                                                                             |

|                                                                                                                                                    |                                                                                                                                               |                                     |                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------------------------------------------|
| <b>Total Project Costs</b>                                                                                                                         | €3,660.38.                                                                                                                                    |                                     |                                                                  |
| <b>Eligible Project Costs</b>                                                                                                                      | €3,660.38                                                                                                                                     |                                     |                                                                  |
| <b>Funding sought by promoter:</b>                                                                                                                 | €2,745.28                                                                                                                                     |                                     |                                                                  |
| <b>State one of the following: -<br/>First Review / Previously Deferred or<br/>Not Recommend</b>                                                   | First Review                                                                                                                                  |                                     |                                                                  |
| <b>Funding recommended by Evaluation<br/>Committee:</b>                                                                                            | €2,745.28                                                                                                                                     |                                     |                                                                  |
| <b>Details of private funding:</b>                                                                                                                 | €915.10 in house funds                                                                                                                        |                                     |                                                                  |
| <b>Voluntary Labour: YES / NO (If yes<br/>provide detail)</b>                                                                                      | No                                                                                                                                            |                                     |                                                                  |
| <b>Synopsis of project:</b>                                                                                                                        | Planting of 15 Carpinus betulus Fastigiata clear stem trees opposite the existing trees to form a tree lined avenue to the top of the village |                                     |                                                                  |
| <b>Detail exactly what WLP will be<br/>funding (List items from Project<br/>Assessment Report)</b>                                                 | <b>Detail</b>                                                                                                                                 | <b>Total Cost<br/>(Expenditure)</b> | <b>Grant Aid recommend by the<br/>Evaluation Committee @75 %</b> |
|                                                                                                                                                    | <b>Tree planting</b>                                                                                                                          | <b>€3,660.38</b>                    | <b>€2,745.28</b>                                                 |
|                                                                                                                                                    |                                                                                                                                               |                                     |                                                                  |
| <b>Total Funding</b>                                                                                                                               | <b>Total</b>                                                                                                                                  | <b>€3,660.38</b>                    | <b>€2,745.28</b>                                                 |
| <b>Was an assessment completed?: Date:</b>                                                                                                         | <b>Yes on the 14<sup>th</sup> Jan 2020</b>                                                                                                    |                                     |                                                                  |
| <b>Are detailed costings provided for the<br/>project? Were the costs for the<br/>project considered reasonable and<br/>how was this measured?</b> | Yes, direct tendering was used and the MEAT process used to select the chosen supplier                                                        |                                     |                                                                  |
| <b>Where the procurement process<br/>resulted in less than 3 quotes, the EC</b>                                                                    | Not applicable                                                                                                                                |                                     |                                                                  |

|                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>must show the additional steps taken to ensure the reasonableness of costs:</b> |                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Innovative Element of the project:</b>                                          | Planting mature trees opposite the existing line of trees will create a wonderful avenue effect and encourage more birdlife etc                                                                                                                                                                                                                                                                                                     |
| <b>Consideration of Deadweight:</b>                                                | The promoter would not be in a position to proceed without access to funding                                                                                                                                                                                                                                                                                                                                                        |
| <b>Consideration of Displacement:</b>                                              | Displacement is not applicable when encouraging biodiversity actions                                                                                                                                                                                                                                                                                                                                                                |
| <b>Economic justification for project:</b>                                         | Project has an environmental value solely encouraging biodiversity and wildlife                                                                                                                                                                                                                                                                                                                                                     |
| <b>Average Score for Project:</b>                                                  | 80/100 (Ranked 3)                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <b>% level of aid &amp; ceiling:</b>                                               | 75% of €3,660.38 amounting to €2,745.28                                                                                                                                                                                                                                                                                                                                                                                             |
| <b>E. C. Executive Summary/Rationale for Funding</b>                               | <p><b>The Evaluation Committee agreed to recommend funding this project for the following reasons: -</b></p> <ol style="list-style-type: none"> <li>1. The project fits in with the Co Waterford LCDC Plan for Biodiversity projects.</li> <li>2. The Evaluation Committee agreed to recommend funding as this project scored 80%</li> </ol> <p>A maximum of €2,745.28 or 75% of eligible expenditure, whichever is the lesser.</p> |

| <b>Jobs Created</b> | <b>Jobs Sustained</b> | <b>Match Funding</b>   | <b>Previous Grant Aid Received</b> |
|---------------------|-----------------------|------------------------|------------------------------------|
| 0                   | 0                     | €915.10 in house funds | €0                                 |

| <b>Confirmation on the applicant's position re De-Minimis and double from the relevant agencies.</b> | <b>Date of Confirmation</b> | <b>Signed By</b> |
|------------------------------------------------------------------------------------------------------|-----------------------------|------------------|
| Ella Ryan, Environmental Officer, WC&CC                                                              | 6 <sup>th</sup> Feb         | Ella Ryan        |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                   |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------|
| <p><b>Detail of Discussion:</b> The following were the main points raised in the discussion of the project: -</p> <ul style="list-style-type: none"> <li>- Ms Claire advised the Evaluation Committee that this project plans to plant trees at the top of the village matching existing trees already planted on the other side</li> <li>- It was advised that WC&amp;CC have been notified of the planting and have no objection to it.</li> <li>- The project fits in with the Co Waterford LCDC Plan for Biodiversity projects.</li> <li>- The Evaluation Committee agreed to recommend funding as this project scored 80%</li> </ul> <p>The Evaluation agreed to recommend funding this project to the Waterford LCDC as presented.</p> <p>A maximum of €2,745.28 or 75% of eligible expenditure, whichever is the lesser</p> |                                                   |
| <b>Amount Recommended: €2,745.28</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>75% of Eligible Project Funding: €3,660.38</b> |

Signed: \_\_\_\_\_ Signed: \_\_\_\_\_

Chairperson of Evaluation Committee

Committee Member

Date: \_\_\_\_\_

Date: \_\_\_\_\_

| Issues / Queries raised by Evaluation Committee | Project Officers Response |
|-------------------------------------------------|---------------------------|
|                                                 |                           |
|                                                 |                           |

Signed: \_\_Claire Connors\_\_\_\_\_

Dated: \_\_10<sup>th</sup> February 2020\_\_\_\_\_

WLP Project Officer

Please insert photos below of reference purposes:





# Overall Evaluation Committee Scoring Record

Date: 10<sup>th</sup> Feb 2020

Time: 11.30am

Project Title: Villierstown Tree Planting

Project Reference Number: 31LDRWAT111737

| Assessment Criteria                           | Objective                                                                                                                                                                                                                                                                                                          | Issues raised by Evaluation Committee | Weighting           | Score |
|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|---------------------|-------|
| Compatibility with Local Development Strategy | Do the project proposals meet the criteria set out in the LAG business plan for the relevant measure?                                                                                                                                                                                                              |                                       | Yes / <del>No</del> |       |
| Innovation                                    | Is the product innovative in its nature and does it displace existing enterprises?<br><ul style="list-style-type: none"> <li>- Product / Service 9/19 <u>9</u></li> <li>- Displacement 5/19 <u>3</u></li> <li>- Job Creation 5/19 <u>3</u></li> </ul>                                                              |                                       | 19                  | 15    |
| Promoters experience                          | Does the promoter have the training/skills, track record or experience to deliver?<br><ul style="list-style-type: none"> <li>- Standards of Operation 6/25 <u>5</u></li> <li>- Track Record 6/25 <u>5</u></li> <li>- Structure of Business 6/25 <u>5</u></li> <li>- Necessary skills base 7/25 <u>5</u></li> </ul> |                                       | 25                  | 20    |
| Financial Viability                           | Are the project costs justifiable (reasonableness of costs) and / is funding available to co-fund the project?<br><ul style="list-style-type: none"> <li>- Overall Costs 7/25 <u>5</u></li> <li>- Co Funding 6/25 <u>5</u></li> </ul>                                                                              |                                       | 25                  | 20    |

|                | Financial Plan                                                                    | 6/25 | 5 |     |  |    |
|----------------|-----------------------------------------------------------------------------------|------|---|-----|--|----|
|                | Deadweight                                                                        | 6/25 | 5 |     |  |    |
| Sustainability | Is the project viable and will the service continue to be delivered?              |      |   | 13  |  | 10 |
| Requirement    | Does the proposal target a specific need or address a specific gap in the market? |      |   | 18  |  | 15 |
| Total          |                                                                                   |      |   | 100 |  | 80 |

N.B. Project must receive a minimum score of 65% prior to being recommended for approval.

- Has the potential level of deadweight been assessed for this project? YES / ~~NO~~
- i.e. would the project proceed without LEADER funding? YES / NO

Recommendations of the Evaluation Committee: 

Signature: 

Signature of Evaluation Committee Chair

Date: 10/02/20

## Denise Walsh

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**From:** John Harnedy <johnjharnedy@gmail.com>  
**Sent:** Tuesday 11 February 2020 09:07  
**To:** Denise Walsh  
**Subject:** Re: draft minutes for you to review 10th Feb 2020

Hi Denise

I received and reviewed the minutes of our meeting of monday February 10th 2020. and i agree with same and all is in order

Thanks

John.

On Mon 10 Feb 2020, 17:39 Denise Walsh, <[Denise.Walsh@wlp.ie](mailto:Denise.Walsh@wlp.ie)> wrote:  
Hi John,

Attached please find the draft evaluation minutes for you to review.

Thanks & Regards,

Denise Walsh  
Administrator / Riarthóir  
Waterford Leader Partnership CLG  
Lismore Business Park,  
Mayfield,  
Lismore,  
Co. Waterford.

Charities Regulatory Authority No.20070748

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Tá an ríomhphost seo agus aon iatán a ghabhann leis rúnda agus is d'úsáid an té/na ndaoine a bhfuil sé seolta chuige/chucu, amháin é. D'fhéadfadh an t-ábhar a bheith faoi réir ag pribhléid dhlíthúil agus ghairmiúil. Mura seolaí ainmnithe nó ceaptha an ríomhphost seo tú, níor chóir duit an teachtaireacht seo, nó aon mhír de, a úsáid, a scaoileadh, a chóipeáil, a scaipeadh nó a choimeád. Más amhlaidh go bhfuair tú an ríomhphost seo trí earráid nó trí dhearmad, iarrtar ort sin a chur in iúl don seoltóir láithreach bonn, le do thoil agus aon chóip den ríomhphost seo a scríosadh ó do chóra(i)s ríomhaireachta.

Seiceáladh gach iatán le scanóir aimsithe víreas agus ceaptar iad a bheith saor ó víreas. Iarrtar ort áfach, a

