

**Minutes of the Waterford LCDC Meeting:
 Thursday July 9th 2020 meeting held via conference call at 11.00 a.m.**

Present:

Non Public Sector:

Public Sector

1. Gabriel Foley *	PPN / Environment	1. Cllr. J. Pratt Chair*	Mayor Public Rep
2. Richard Grant	CEO – Waterford Area Partnership	2. Cllr. Lola O’Sullivan	Elected representative
3. Jimmy Taaffe	CEO – WLP CLG	3. Cllr. Adam Wyse	Elected representative
4. Heather Kiely	PPN/ Community & Voluntary	4. Julie Somers	CYPSC Coordinator
5. Maggie Flanagan	PPN / Community & Voluntary	5. Brendan Lawton	Reg. Mgr. Dept Social Protection
6. Senan Cooke	PPN / Community & Voluntary	6. Richie Walsh*	Head of LEO
7. Jenny Beresford	CEO Dungarvan & West Waterford Chamber		
8. Catherine Quinlan	I.C.M.S.A.		
Apologies:		Apologies:	
1. Gerald Hurley	CEO Waterford City Chamber	1. Derval Howley	Head of Wellbeing HSE
		2. Michael O’Brien	WWETB
		3. Michael Walsh	CE, WC&CC

Staff Present: D. Tuohy Chief Officer*, Ivan Grimes DoS, K. Moynihan SO *, J. Codd A/SO, E. Smyth, A/ASO ;); C.O’ Brien (part of meeting)
 (* attendance in person)

Confirmation of Quorum:

1. Having reviewed the attendance record, Chief Officer D. Tuohy confirmed that a quorum was achieved. Non-public 8 & Public 6, total 14 members attending.

2. Apologies

As detailed above were noted by the Committee.

3. Introduction of Brendan Lawton (DSP) as replacement for Liam Daly

Following approval at the Plenary meeting of Waterford Council on June 24th, Mr. Lawton was welcomed as a member of Waterford LCDC

4. Resignation of Richard Awosika (PPN) from Waterford LCDC

It was announced that Mr. Awosika had resigned from Waterford LCDC. His replacement will be nominated by the PPN for approval at the Plenary meeting of Waterford Council on July 29th

5. Confirmation of Minutes of LCDC Meeting held on June 11th 2020

Proposed: L. O'Sullivan Seconded: R. Walsh

Approved

6. Matters arising:

None

7. Community Integration Fund

D. Tuohy informed the members that closing date for receipt of applications is 16th July and requested that this is brought to the attention of as many groups as possible across City and County

8. Community Enhancement Programme

C. O'Brien joined the meeting to brief members: She stated that the Community Enhancement Programme (CEP) is funded by the Department of Rural and Community Development to provide funding to community groups across Ireland to enhance facilities in disadvantaged areas. Waterford LCDC has been allocated €64,039 for 2020 (a 55% decrease from 2019).

The following was proposed:

- 10th July - Advertise the Scheme on Council website and email 'grant notification list' (740 groups)
- 15th July - Advert published in local newspapers
- 14th August - closing date for applications
- 31st August TBC - Assessment Panel meet to access applications
- 10th September - Assessment Panel recommendations to be on LCDC agenda for approval
- 31st May 2021 - groups to submit their receipts and photographs.
- Set the maximum allocation per applicant to €5,000
- Only one application allowed per group / organisation

- M. Flanagan, H. Kiely and L.O'Sullivan agreed to sit on the Assessment Panel.

Seconded: J. Taaffe

9. Revision of LCDC Standing Orders (extranet)

Seconded: M. Flanagan

10. a. Approval to WAP Policy/Procedures re tutors/subcontractors

Seconded: A. Wyse

11. a. SICAP midyear update

With regard to Goal 2, target is 862 with actual achievement currently of 206. There has been a big impact here from Covid 19. Employment training actions have been pushed to Q4 and the plan to reduce the allocation of grant covering course fees etc. has had to be delayed due to the high

demand. A pre PLC course has been designed to assist individuals as there is a lot of anxiety among the 18-25 age group in accessing educational opportunities.

Salary costs are in line with the 2020 plan and programme costs will be updated on 14th July in the costs charged report.

Regarding recommendations from the LGAS audit, the project plan developed has been meeting key milestones. A new company auditor has been appointed and is working on the 2019 AFS. WAP are also engaging with the ETBs re the liability on the 2018 AFS.

A HR Consultant has been retained to examine the organization structure and the CEO is engaging with colleagues within the ILDN to get advice on how other partnerships are structured.

Board approval has been sought for the appointment of a company Financial Controller. In addition, a governance subcommittee has been formed to develop and adopt a governance code and further board members are being sought prior to the AGM in September/October. Leases of office premises have been finalized.

Financially, WAP is being paid SICAP funds monthly in arrears which is causing cash flow issues.

In response to R. Grant's report, the members expressed their appreciation of the work completed over the past months.

b. Chief Officer, D. Tuohy stated that no formal approval process exists this year for the midyear report however, if subsequent approvals were sought over the summer period he recommended that delegation of authority be given to him to approve.

Proposed: J. Taaffe

Seconded: G. Foley

Approved

12. Reports from subcommittees:

a. Skills:

No meeting has taken place since last update. D. Tuohy requested that if members felt this group should be reconstituted to contact him directly.

b. SICAP

No additional report subsequent to 11a above

c. Healthy Waterford:

D. Tuohy issued the update. The Community Mental Health Fund will be rolled out in Q4 2020. The end year one report to be completed by end July. Due to Covid 19, some actions could not be completed and will be pushed out until 2021.

The process of contacting Covid 19 groups, especially in the area of Mental Health is ongoing to develop better knowledge of the resources available in the event of a second wave occurring.

H. Kiely informed the members that Infection Control packs are being prepared in addition to a regional action being supported.

13. Correspondence

- a. Minding long term health conditions circulated on June 15th
- b. Farm and Rural Stress document circulated on June 17th
- c. LGBTI dormant account funding opportunity
- d. Face covering campaign information circulated June 23rd
- e. Sharing the vision - HSE Mental Health Policy

14. AOB

D. Tuohy informed the members that the Migrant Integration Strategy will be before the Plenary Council for adoption at its July 29th meeting.

15. Date of next meeting: After 11.00am LAG meeting, Thursday September 10th by way of Zoom/Microsoft Teams

Meeting Closed

Signed:

Date: _____

Chairperson Waterford LCDC