

**Minutes of the Waterford LCDCC Meeting:  
 Thursday March 18<sup>th</sup> 2021 meeting held via conference call at 11.00 a.m.**

**Present:**

**Non Public Sector:**

**Public Sector**

|                      |                                          |                                  |                                  |
|----------------------|------------------------------------------|----------------------------------|----------------------------------|
| 1. Gabriel Foley     | PPN / Environment                        | 1. Richie Walsh                  | Head of LEO                      |
| 2. Catherine Quinlan | I.C.M.S.A.                               | 2. Cllr. Lola O'Sullivan (Chair) | Elected representative           |
| 3. Gerald Hurley     | CEO Waterford City Chamber               | 3. Cllr. Adam Wyse               | Elected representative           |
| 4. Heather Kiely     | PPN/ Community & Voluntary               | 4. Julie Somers                  | CYPSC Coordinator                |
| 5. Maggie Flanagan   | PPN / Community & Voluntary              | 5. Brendan Lawton                | Reg. Mgr. Dept Social Protection |
| 6. Senan Cooke       | PPN / Community & Voluntary              | 6. Michael O'Brien               | WWETB                            |
| 7. Jenny Beresford   | CEO Dungarvan & West Waterford Chamber   | 7. Michael Walsh                 | CE, WC&CC                        |
| 8. Michael Bowe      | Interim CEO – Waterford Area Partnership |                                  |                                  |
|                      |                                          |                                  |                                  |
|                      |                                          |                                  |                                  |
| <b>Apologies:</b>    |                                          | <b>Apologies:</b>                |                                  |
| 9. Jimmy Taaffe      | CEO – WLP CLG                            | 8. Cllr. D Geoghegan             | Mayor Public Rep                 |
| 10. Breda Fell       | PPN / Community & Voluntary              | 9. Derval Howley                 | Head of Wellbeing HSE            |
|                      |                                          |                                  |                                  |

**Staff Present:** D. Tuohy Chief Officer, Ivan Grimes DoS, J. Codd A/S.O., Susan Whelan S.O., Emma Smyth A.S.O.

|                                                                             |                                                       |
|-----------------------------------------------------------------------------|-------------------------------------------------------|
| 1.Total current Membership                                                  | 19                                                    |
| 2.Total attendees                                                           | 15                                                    |
| 3. Quorum % required (50% of 1 above)                                       | Achieved – 79%                                        |
| 4. non-public/public ratio attendees<br>% ratio non-public/public attendees | 8 non-public : 7 public<br>53% non-public: 47% public |

**Confirmation of Quorum:**

1. Having reviewed the attendance record, Chief Officer D. Tuohy confirmed that a quorum was achieved. Non-public 8 & Public 7, total 15 members attending.

2. **Apologies:**

Apologies, as detailed in the table above, were noted. Chief Officer D. Tuohy welcomed the new Interim CEO of Waterford Area Partnership, Michael Bowe to the meeting.

3. **Confirmation of Minutes of LCDC Meeting held on 11<sup>th</sup> February 2021**

|                             |                                 |
|-----------------------------|---------------------------------|
| <b>Proposed: G. Foley</b>   | <b>Seconded by: M. Flanagan</b> |
| <b>Abstentions:</b>         |                                 |
| <b>Quorum achieved: Yes</b> | <b>Approved</b>                 |

4. **Matters arising: None**

**Waterford Area Partnership CLG**

M. Bowe the Interim CEO introduced himself to the committee and gave a brief background on this experience to date. M. Bowe also updated the members in relation to the situation in Waterford Area Partnership below is a summary of the current situation (letter circulated to members prior to meeting):

- *The previous Board of Directors of Waterford Area Partnership CLG have resigned.*
- *An entirely new interim Board was appointed on Wednesday evening 10<sup>th</sup> March 2021. The Directors are:*
  - *Jim Finn*
  - *Deirdre Garvey*
  - *Rita McNulty*
  - *Paul O'Sullivan*
  - *Ciaran Reid*
  - *Eoin Ronayne*
  - *Chris Rowland*
  - *Senan Turnbull*
- *An interim Chairperson will be appointed at a meeting of the Board on the 18<sup>th</sup> of March.*
- *An interim CEO was also appointed - Michael Bowe.*
- *Michael Bowe was also appointed interim Co. Secretary.*
- *The legal paperwork is being put in place with the CRO and the Charities Regulator to reflect the above.*
- *A schedule of weekly Board meetings was agreed to begin to tackle the many issues facing Waterford Area Partnership.*

- *The Waterford Area Partnership Accountants will attend the Board meeting on the 18<sup>th</sup> of March to brief the Board with a priority focus on getting the 2019 accounts drafted.*

*Letters will issue to the key Funders/Stakeholders giving an update on the current position and to seek an extension on the current times lines to the end of June 2021 to complete the 2019 Company Audited Accounts.*

*The Board are requesting that Contracts and funding (cash flow critical) from the Waterford LCDC for those programmes are extended to the end of June 2021. This will allow the Board time to respond to the historical issues and examine current management structures and systems to test the future viability of the Company.*

M. Bowe confirmed that he spoke to the Charities Regulator and has a verbal agreement from them in relation to an extension on the current timelines and is also requesting similar extensions from the LCDC and other agencies.

M. Bowe acknowledged the work and assistance of M. Walsh and I. Grimes to date. On behalf of the LCDC, L. O'Sullivan also thanked M. Walsh, I. Grimes and the LCDC SICAP subcommittee for all their work in assisting WAP and allowing them the opportunity to get the proper procedures in place to continue trading.

M. Bowe left the meeting.

Having reviewed the attendance record, Chief Officer D. Tuohy confirmed that in order for a quorum to be achieved a representative from the public sector must stand down from voting. Julie Somers agreed to abstain. Revised quorum: Non-public 7 & Public 6.

## **5. a. Report from SICAP Sub Committee**

I. Grimes updated the committee in relation to SICAP and confirmed that the SICAP subcommittee has met on several occasions recently and it was agreed that progress is being made in relation to advancing a solution for WAP and therefore are recommending extending funding until the end of June 2021. This would be in line with the other major funders. I. Grimes also confirmed that he has been in contact with the Department and they have also agreed to an extension of funding to the end of June 2021.

M. Walsh acknowledged the experience of M. Bowe and the new members of the Board of Directors who are assisting on a voluntary basis which gives credibility to the whole process and he was also recommending extending funding to the end of June 2021 which will give comfort to the new Board of Directors but also it will give them the opportunity to address outstanding issues.

B. Lawton confirmed that an extension in relation to the contract WAP have with the Department of Social Protection has also been approved until the end of June 2021.

On behalf of the PPN, H. Kiely acknowledged the work of WCCC and in particular M. Walsh and I. Grimes and offered the PPN's support.

Recommendation to approve March, April, May and June payments to Programme Implementer (WAP) and to grant an extension on the current timeline to the end of June 2021 for WAP to complete and submit the 2019 Company Audited Accounts:

|                               |                             |
|-------------------------------|-----------------------------|
| <b>Proposed: G. Foley</b>     | <b>Seconded by: S. Cook</b> |
| <b>Abstentions: J. Somers</b> |                             |
| <b>Quorum achieved: Yes</b>   | <b>Approved</b>             |

#### **b. LCDC Annual Report 2020**

Chief Officer Don Tuohy gave a brief update on the LCDC Annual Report 2020, full report available on the extranet. Once approved by the LCDC it will be put on the Agenda for April Plenary Council Meeting for approval.

|                               |                              |
|-------------------------------|------------------------------|
| <b>Proposed: H. Kiely</b>     | <b>Seconded by: S. Cooke</b> |
| <b>Abstentions: J. Somers</b> |                              |
| <b>Quorum achieved: Yes</b>   | <b>Approved</b>              |

#### **c. Approval for Payment of February 2021 SICAP Funds to WAP**

Invoice for €96,168.93 was submitted to LCDC for approval

|                               |                             |
|-------------------------------|-----------------------------|
| <b>Proposed: S. Cooke</b>     | <b>Seconded by: G. Wyse</b> |
| <b>Abstentions: J. Somers</b> |                             |
| <b>Quorum achieved: Yes</b>   | <b>Approved</b>             |

### **6. Reports from subcommittees:**

#### **a. Skills/Training:**

Chief Officer D. Tuohy gave an update on the work of the Skills Sub-committee and mentioned that they last met on the 23<sup>rd</sup> February and are to meet again on the 23<sup>rd</sup> March. Engagement with Waterford Leader Partnership re funding to lessen the digital divide ongoing, long term funding for youth training and particularly disadvantaged hard to reach youth is the main objective. WWETB to engage with Minister O’Gorman’s office regarding access to dormant account funding for youth training. Exploratory work to establish possible funding streams for a fabrication laboratory for west Waterford being advanced. D. Tuohy thanked M. O’Brien and J. Taaffe for their assistance in

advancing this concept. M. O'Brien stated that through the Youth Officers in WWETB that there are programmes available for young people.

#### **b. Healthy Waterford:**

D. Tuohy issued the update and mentioned that work with the "Keep Well Campaign" is ongoing. Healthy Waterford are engaging with Waterford Sports Partnership re a disability initiative.

H. Kiely reminded the committee that Waterford Social Prescribing Service will feature on the RTE News at 6pm which will highlight the benefits of social prescribing in Waterford and thanked the LCDC for their continued support.

### **7. Correspondence**

Eleven items of correspondence were brought to the attention of the committee, all were circulated previously

- a. Ireland Reads – National Reading Day circulated on the 23<sup>rd</sup> February 2021
- b. AONTAS Adult Learners' Festival Involvement Request 2021 circulated on the 23<sup>rd</sup> February 2021
- c. Covid Stakeholder Communication from the Department of Health circulated on the 24<sup>th</sup> February 2021
- d. Waterford – A Vision for the Future circulated on the 26<sup>th</sup> February 2021
- e. Adults Learners Festival 2021 circulated on the 1<sup>st</sup> March 2021
- f. Email from Waterford Disability Network re 2<sup>nd</sup> Round Covid-19 Fund circulated on the 4<sup>th</sup> March 2021
- g. Community Development Pilot Projects circulated on the 11<sup>th</sup> March 2021
- h. Invitation to Register: SICAP Support Workshops 25<sup>th</sup> March, 30 March and 31<sup>st</sup> March 2021 circulated on the 11<sup>th</sup> March 2021
- i. List of events - International Social Prescribing Day circulated on the 12<sup>th</sup> March 2021
- j. Letter from Waterford Area Partnership re summary of the current situation circulated on the 18<sup>th</sup> March 2021
- k. Email re Waterford Social Prescribing Service circulated on the 18<sup>th</sup> March 2021

### **8. AOB**

D. Tuohy mentioned that item No. 7.g in the correspondence above may be of interest to groups especially as it entails funding over a number of years. The item will be put on the agenda for further discussion at the LAG meeting on the 25<sup>th</sup> March 2021.

H. Kiely asked if it would be possible for a few organisations to come together to make a joint application. D. Tuohy said that he is aware of 2-3 projects in the pipeline; the LCDC would have oversight of project funding.

G. Foley mentioned that the Integration Strategy for Migrant Communities in Waterford 2021-2024 will be launched by Minister of State Joe O'Brien T.D. on Tuesday the 13<sup>th</sup> April 2021 at 10.30 a.m.

and that it was intended to make a presentation to the LCDC at the April or May meeting on strategy resourcing.

**9. Date of next meeting:**

LAG meeting: 11.00am 25th March 2021, via videoconference.

LAG/LCDC meeting: 11.00am 8<sup>th</sup> April 2021, via videoconference.

**Meeting Closed**

**Signed:**

\_\_\_\_\_  
**Chairperson Waterford LCDC**

**Date:** \_\_\_\_\_