Minutes of the Waterford LCDC Meeting:

Thursday January 13th 2021 meeting held via conference call at 11.00 a.m.

Present: Non Public Sector: Public Sector

1. Gabriel Foley	PPN / Environment	1.Mayor Joe Kelly (Chair)	Elected representative
2. Senan Cooke	PPN / Community &Voluntary	2. Cllr. Pat Nugent	Elected representative
3. Gerald Hurley	CEO Waterford City Chamber	3. Michael Walsh	CE, WC&CC
4. Heather Kiely	PPN/ Community & Voluntary	4. Brendan Lawton	Reg. Mgr. Dept. Social Protection
5. Jimmy Taaffe	CEO – WLP CLG	5. Julie Somers	CYPSC Coordinator
6. Jenny Beresford	CEO Dungarvan &West Waterford Chamber	6. Michael O'Brien	WWETB
7. Maggie Flanagan	PPN / Community &Voluntary		
8. Breda Fell	PPN / Community &Voluntary		
9. Liam Quinn	CEO – Waterford Area Partnership		
Apologies:		**Apologies:**	
10. Catherine Quinlan	I.C.M.S.A.	7. Cllr Eamon Quinlan	Elected representative (Deputy Chair)
		8. Richie Walsh	Head of LEO
		9. Derval Howley	Head of Wellbeing HSE

Staff Present: I. Grimes, Acting Chief Officer, K. Moynihan S.O., J. Codd S.O., S. Whelan S.O., C. O'Brien S.O., E. Smyth A.S.O.

1.Total current Membership	19
2.Total attendees	15
3. Quorum % required (50% of 1 above)	Achieved – 78%
4. non-public/public ratio attendees	9 non-public: 6 public

% ratio non-public/public attendees	53% non-public: 47% public

1. **Confirmation of Quorum:**
Having reviewed the attendance record, Acting Chief Officer I. Grimes confirmed that a quorum was achieved. Non-public 9 & Public 6, total 15 members attending. Mayor Kelly took the chair and opened the meeting.

2. **Apologies:**

Apologies, as detailed in the table above, were noted by the committee.

3. **Welcome to new Chief Executive of Waterford Area Partnership CLG, Liam Quinn**

Liam Quinn was welcomed to the LCDC

4. Confirmation of Minutes

- LCDC Meeting held on 16th December (on extranet)

Proposed: J. Taaffe	**Seconded by: B. Fell**
Abstentions:	
Quorum achieved: Yes	**Approved**

- LCDC Meeting held on 6th January (on extranet)

Proposed: G. Foley	**Seconded by: J. Beresford**
Abstentions:	
Quorum achieved: Yes	**Approved**

5. **Matters arising**

None

6. **Community Activities Fund**

C. O'Brien, Community Dept. updated the members. The closing date for applications is January 14th. The evaluation team will meet on January 27th or 29th for approx. 4/5 hours to review applications. Three members of the LCDC were requested to join the evaluation team with J. Somers, H. Kiely and I. Grimes volunteering

7. **SICAP: Update on submission of revised Annual Plan and Year-end Report**

L. Quinn stated that the Annual Plan 2022 had already been uploaded to IRIS and confirmed that the End of Year Report will be ready on schedule

M. Flanagan thanked Ml Bowe (former acting Chief Executive) and all staff within WAP for their hard work in past year

8. Reports from Sub-committees:

A. Skills: No meeting has taken place since December LCDC therefore no update
B. Healthy Waterford: L. Quin briefed the members that D. Tuohy (former Chief Officer) and C. Power (WAP) had met in December with a view to putting an SLA in place to recruit a temporary administrator until the Healthy Waterford coordinator post is filled (this will be happening circa April as this post is moving within the structure of WCCC)
C. Social Inclusion: I. Grimes stated that no update was available that meeting of the SICAP subcommittee will be taking place before the next LCDC meeting to review the SICAP year-end report and annual plan. J. Somers queried when the Healthy Communities Coordinator would be appointed with M. Walsh clarifying that it would be within the next number of weeks.

9. Adoption of Social Inclusion Strategy

I Grimes referred to the presentation given by Ciaran Lynch at the December LCDC meeting stating that former Chief Officer, D. Tuohy had recommended that the plan be adopted.

H. Kiely informed the members that the PPN reps had met and wanted to know what the next steps were going to be post adoption. M. Flanagan complemented the plan as very comprehensive and highlighted the need for Social Inclusion principles to permeate through all organisations that participate in the LCDC.

I Grimes agreed with the importance and requested that an item be placed on the agenda of the next LCDC meeting to discuss how the strategy can be implemented. H. Kiely enquired whether the previous subgroup could meet to discuss the possibilities and there was agreement that this discussion would form part of the next SICAP subcommittee meeting.

Proposed: B. Fell	**Seconded by: M. Walsh**
Abstentions:	
Quorum achieved: Yes	**Approved**

10. Proposed change to schedule of LCDC/LAG meetings

It was recommended by WCCC that the meeting remain on the second Thursday of each month but with the start time moved forward to 10am.

Proposed: J. Taaffe	**Seconded by: M. O'Brien**
Abstentions:	
Quorum achieved: Yes	**Approved**

11. AOB:

The members unanimously wished to express their thanks and gratitude to former Chief Officer D. Tuohy on his retirement and commend his service to both WCCC and Waterford LCDC.

12. Date of next meeting:

LAG/LCDC meeting: 10.00am 17th February 2022, via videoconference.

<u>Meeting Closed</u>

Signed:

_________________________ **Date: ________________________**
Chairperson Waterford LCDC