



Circular No: 06-2024

From: LEADER Policy and Operations Unit

To: All LAGs, Implementing Partners and Article 48 Checking Bodies

Date Issued: 19 June 2024

**Subject: Reasonableness of Costs (RoC) verification of non-salary LAG
Administration & Animation costs at the inception of the 2023-2027
LEADER programme**

This Circular is being issued to inform recipients that all LAGs and their Implementing Partner(s) are required to complete the attached template to capture summary information of non-salary LAG Administration & Animation costs at the inception of the 2023-2027 LEADER programme.

Please note that salary costs are not required to be included as they were assessed as part of the selection process reviewing the Local Development Strategy and associated financial template submitted for each sub-regional area.

Please insert/add rows to the table in the template as necessary.

The LAG and their Implementing Partner(s) must return the completed template to OR2327@drcd.gov.ie for verification by the LEADER Policy & Operations Unit of the reasonableness of the LAG Administration & Animation costs.

When the Unit completes the verification process, the template will be returned to the LAG and their Implementing Partner(s) who must be upload it to the LEADER IT System as a record for checks on monthly return claims.



All new requests for RoC must be submitted to OR2327@dracd.gov.ie using the template 'Reasonableness of Cost Assessment for Administration and Animation costs'.

Any queries in relation to the application of this Circular should be submitted to OR2327@dracd.gov.ie

LEADER Policy & Operations Unit